



PTA Meeting Minutes – 28/09/17

Date:	28 th September 2017
Venue:	Stamford Green School
In Attendance:	Louise Dennis, Louise Druce, Jon Tasch, Michelle Oliver, Sam Hall, Kati Rantala, Tahima Ahmed, Alta Caroto, Nadia Howsam, Hannah Coxon, Lindsay Farmer, Chiemi Franklin, Julia Belling, Georgina Treharne, Carrie Anne Wilson, Sarah Aldridge, Rachael Mclean-Anderson, Ella McCall, Laura Carter, Ciara Duffy, Georgina Preston, Shelley Illingworth, Rosie Campbell, Laura Downton, Simon Day.
Apologies:	Kyley Chapman, Cherie Fitzgibbon, Cian Mac Suibhne

Item	Subject	Action
1.	Welcome Louise Dennis welcomed everyone to the meeting and said she was pleased to see so many new faces.	
2.	Apologies Cherie Fitzgibbon, Cian Suibhne and Kyley Chapman sent apologies.	
3.	Re-cap of 2016/17 and Financial Update from PTA Treasurer <ul style="list-style-type: none"> Louise Dennis gave a huge thank you to everyone who supported the PTA last year. She outlined the PTA's great year which had seen many well-supported and successful events. She said that anyone wishing to get involved this year could do so in a big or small way depending on their commitments. Online sign up for volunteering tasks makes opportunities to support the school a lot easier. Louise Druce praised the work of the PTA over the last year and said she was looking forward to next. She said the work of the PTA past and present had made a huge difference to the school, such as the all-weather pitch. The children were very positive about the new toilet area put in as part of the first phase of the library project. Jon Tasch said the last year had been a record-breaking year for PTA fundraising. The sum raised was £27,245 and the PTA had been able to fund the first phase of the new library project. He said five events raised over £2,000 and two events raised over £5,000. Louise Dennis thanked Jon Tasch for his work including collecting all the money raised by the events. Asked what had contributed to the PTA's success last year, Louise Dennis highlighted a number of factors such as the growing number of pupils at the school, a push to increase volunteering at events and greater use of the school's outdoor space for example with a production of Peter Pan by the respected Chapterhouse theatre company. Alice in Wonderland is the likely production for next year. 	

4.	<p>Actions from last meeting and de-brief of Summer Fun Day</p> <ul style="list-style-type: none"> • Louise Dennis ran through actions from the last meeting and asked for feedback on the summer fun day. She said it had taken a while for volunteers to move tables up to the playground during preparation for the fun day and queried whether some or all of them could be left nearer the playground for future fun days. Louise Druce said this should be fine for next year. • There was also feedback on the jam jar sweet stall where people were sometimes winning items such as plastic cups filled with popcorn rather than jars. • It was suggested that there should be a bouncy castle or inflatable specifically for younger children. Louise Dennis advised she would look into whether local scout groups would be able to help volunteer to run the inflatables. Bungee running was also suggested as an option for next year's event. • There was a discussion about whether there were enough people at the bar and cake stall to sell both drinks and cakes and how to organise that stall in future. It was suggested the hot weather may have deterred people from buying cakes. • There was also a discussion about whether there should be a map of the summer fun day areas next year, possibly one that people could look at on their phones. 	<p>Louise Druce</p> <p>Louise Dennis</p> <p>Louise Dennis</p>
5.	<p>Overview of events and volunteer plan for 2017/18</p> <ul style="list-style-type: none"> • Louise Dennis gave a rundown of the PTA events calendar for the coming school year. • She also highlighted plans to help encourage volunteering, for example by allocating year groups to a stall or area for different events i.e. supervising certain areas at the stay and play event in the summer term. • Georgina Preston volunteered to help with online second-hand school uniform sales. 	<p>Louise Dennis to liaise with Georgina Preston</p>
6.	<p>Events for Autumn Term</p> <ul style="list-style-type: none"> • Louise Dennis ran through upcoming events and fundraising initiatives, beginning with the Cushion Clubs which were being run by Hannah Coxon for Year 1 and Becky Collins for Year 2. • Ciara Duffy gave an update on preparations for Fireworks Night and there was discussion about the security of the school during the event. • Michelle Oliver gave an update on the Christmas cards being designed by the children to be sold to parents later in the term. • Other events discussed included the Christmas sticky toffee pudding competition, the Christmas children's disco, which Shelley Illingworth and Georgina Preston had volunteered to run, and the Christmas market. Louise Dennis advised she was looking at adding a couple more games to the Christmas market. • Louise thanked all the volunteers for leading the events this term. 	
7.	<p>Update on online PTA ticketing tool</p> <ul style="list-style-type: none"> • Ciara Duffy outlined the key features of the PTA events website and said that tickets for the Cushion Clubs and fireworks would be sold through the site. 	

8.	<p>Election of members</p> <ul style="list-style-type: none"> • A number of members will continue in their posts: <ul style="list-style-type: none"> ○ Chair – Louise Dennis ○ Vice chair – Rosie Campbell ○ Treasurer – Jon Tasch ○ Purchaser – Alta Caroto ○ Class Rep Coordinator – Michelle Oliver • In addition, some roles had new holders: <ul style="list-style-type: none"> ○ Bulletin Editor - Lindsay Farmer ○ Secretary – Laura Downton • A new post of PTA Events Website Coordinator was announced, to be filled by Ciara Duffy whilst the system gets up and running. 	
9	<p>AOB</p> <ul style="list-style-type: none"> • Hannah Coxon suggested a car boot sale or camping on the school site as a means of fundraising. Louise Dennis advised that camping was being considered along the lines of the camping events at some National Trust places. There was a discussion about how camping on the top field could work and be tried out. • Louise Dennis highlighted that some employers had match funding schemes for staff who volunteered and asked attendees to check whether it was something they could benefit from. 	<p>Louise Dennis to discuss further with Louise Druce</p> <p>Louise Dennis to draft letter for issue to parents regarding match funding</p>
10.	<p>Date of Next Meeting – Thursday 16 November at the Cricketers Inn, 8.00pm</p>	