



PTA Meeting Minutes – 25/04/19

Date:	Thursday 25th April, 2019
Venue:	The Cricketers
In Attendance:	Michelle Oliver, Georgina Treharne, Hannah Coxon, Laura Downton, Simon Day, Rosie Campbell, Louise Dennis, Louise Druce, Lauren Banyard, Jo Pascoe, Tracey Murrell, Kyley Chapman, Ciara Duffy, Sally Morgan, Sarah Aldridge,
Apologies:	Shelley Illingworth, Leigh-Ann Herman, Cian, Hubert, Patrick Villinger

Item	Subject	Action
1.	Welcome Meeting Chair (Louise) welcomed everyone to the meeting.	
2.	Apologies Apologies were received.	
3.	Actions from last meeting - Reviewed	
4.	Debrief a) Quiz Night – 22nd March, Laura/Rosie - Went very well, thank you to Laura and Rosie for leading and thank you to all the volunteers, especially Simon Day for his great efforts. - The PTA is looking for new volunteers to lead this event next year. b) Easter event – March, Shelley and Georgina - Also went very well, with lots of good feedback. Thank you to Shelley and Georgina for leading and big thanks to all the volunteers.	
5.	Upcoming Events a) Circus – Kyley - On track, 449 tickets sold so far, tickets still available. - School to mention in Monday's weekly information, and Michelle to promote on Facebook. - Circus happy about products that will be sold by them and the PTA, to avoid clashes. - BBQ, Bar and ice cream van will be provided. - Reserve seats for specific volunteers who may arrive late to the show. - Simon, Pat, Darren and Becky key volunteers - Children encouraged to sit near the front - Members of staff also available (6) - Relevant licensing in place	Michelle

	<p>b) Cushion Club – various - Sarah Aldridge organising Reception cushion club on 7th May, to follow up with the office about the letter to parents. - Volunteers still needed (3)</p> <p>c) Drama Bar – various - Michelle and Simon 21st May, George and Ella 22nd May - Check shed for Pimm's containers; Louise to provide price list, Cian to provide float; organise fruit, etc ahead of time if possible.</p> <p>d) Stay and Play – Simon and Sarah - Friday 7th June; Letter to go out soon.</p> <p>e) Big Camp – Shelley and Steve - Saturday 13th July - Mrs Druce working with local residents to mitigate any potential causes for concern, e.g. noise, traffic (drop off zone), fires, etc.</p> <p>f) Summer Fun Day – team effort - Saturday 6th July – 1.00pm to 4.00pm - George and Aurelie working to research more environmentally friendly prizes, e.g. wooden bracelets, marbles (introduce as craze of the week beforehand), free seeds from company suggested by Kyley, street chalk. - Rosie has booked the ice cream van and fairground ride (surf simulator). - Louise and Rosie to assign a game to each class - Hannah to organise stall at the summer fun day for people to donate and buy 2nd hand dress up costumes, particularly for the themed days – Y2: Pirates & Victorians; Y4: Evacuees & Ancient Greeks; Y5: Romans; YN: Fantasy Ball. World Book days and Christmas jumpers for all children.</p>	<p>Sarah</p> <p>Louise/Rosie</p>
<p>6.</p>	<p>Project Atlantis - Mrs Druce provided an update of project Atlantis including photo board ideas. Hoping to make the new library available late summer/early September 2019.</p>	
<p>7.</p>	<p>AOB</p> <p>a) Chess club suggested by Laura. School are starting their Club planning soon with the staff and will keep this in mind.</p> <p>b) Mrs Druce raised a concern regarding there being no PTA Chair at present. Much discussion was had and ideas put forward including the school to send a letter specifically advertising the position. Possibility of splitting the role and responsibilities – chair of meetings and event co-ordinator/manager.</p> <p>c) Mrs Druce asked if a financial report should be presented at each PTA meeting, in order to be compliant with the PTA constitution. This will be added to next meeting's agenda.</p>	<p>Mrs Druce</p>
<p>8.</p>	<p>Date of Next Meeting – Thursday 20th June 2019 at 8pm at The Cricketers (Chair to be decided at the meeting)</p>	