



PTA Meeting Minutes – 24/10/19

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| Date: | Thurs 24 October 2019 |
| Venue: | Cricketers Pub |
| In Attendance: | Hubert Brillet, Ann-Marie Carlin, Georgina Treharne, Leigh-Ann Herman, Louise Dennis, Louise Druce, Hannah Coxon, Kate Doughty, Tracey Murrell, Richelle Greyling, Rhiannon Marsden, Elsie Vellacott, Caroline Mansell, Lindsay Farmer, Shelley Illingworth, Georgina Preston, Laura Downton, Sandra Haworth, Rosie Campbell, James Petit |
| Apologies: | Kyley Chapman, Simon Day, Ciara Duffy, Michelle Oliver, Sarah Aldridge, Lauren Banyard |

| Item | Subject | Action |
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| 1. | <p>Welcome Message: Hannah and Caroline welcomed everyone for a fabulous turn out and gave some special mentions to key members who had worked exceptionally hard supporting the PTA recently.</p> | |
| 2. | <p>Apologies Apologies were received from Kyley Chapman, Simon Day, Ciara Duffy, Michelle Oliver, Sarah Aldridge, Lauren Banyard.</p> | |
| 3. | <p>Minutes from the last meeting Hannah went through the previous minutes and these were approved.</p> | |
| 4. | <p>Financial Update from PTA Treasurer Hubert provided a financial overview of the PTA bank account and showed us the new format data sheet which gives a clear outline of the P&L. Cian and Hubert will update us at every PTA meeting to see the progress over the year.</p> | |
| 5. | <p>Overview of events and volunteer plan for 2019/20 The PTA went through the proposed events for the coming year.</p> <ul style="list-style-type: none"> - Stay and Play was a great success this Sept 19 and generated £1.8K. - Outdoor theatre 26/06/20– Kyley Chapman is leading event. Planned for Dr Doolittle. - Barn Dance date TBC – Elle to check cancellation fee. Action a facebook poll to see interest levels. Also look at interest for a bingo night. - Colour Run- dates are still under discussion | <p>Kyley Chapman</p> <p>Elle Vellacott</p> <p>Louise Dennis</p> |

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| 7. | <p>Sustainability</p> <p>Rosie will be our PTA Eco-Warrior. She will help research into ways the PTA can be more sustainable and eco-friendlier.</p> <p>At Fireworks we will trial out the idea that people bring their own mugs/cups for drinks to reduce the amount of disposable plastic cups (50p off drinks cost incentive).</p> <p>Rosie to look into getting printed SG coffee mugs to keep and sell at events.</p> | Rosie Campbell |
| 9. | <p>Xmas jumper swap/sale</p> <p>Ann-Marie offered to co-ordinate a xmas jumper sale. Add info to weekly bulletin. Donate jumpers to school w/c 11/11/19. Sell jumpers at 2nd hand uniform sale on 29/11/19.</p> <p>Message info on WhatsApp- Michelle to message reps.</p> | Ann-Marie Carlin Michelle Oliver |
| 10. | <p>AOB</p> <ul style="list-style-type: none"> - Freezer- Mr Briggs will arrange collection of 2 old freezers - Event Risk assessment- each event should have a risk assessment written up. Further discussion on action plan with Mrs Druce at next meeting. | |
| 11. | <p>Date for next meeting -</p> <p>8.00pm on Thursday 9 Jan 2020 at Cricketers pub.</p> | |