



## PTA Meeting Minutes – 12.06.18

<b>Date:</b>	12 <sup>th</sup> June 2018
<b>Venue:</b>	The Cricketers Inn
<b>In Attendance:</b>	Louise Dennis, Louise Druce, Ciara Duffy, Simon Day, Leigh-Ann Herman, Laura Downton
<b>Apologies:</b>	Sarah Aldridge, John Tasch, Ella Schofield, Lindsay Farmer, Rosie Campbell, Helen Sygrave Smith, Michelle Oliver, Kyley Chapman

Item	Subject	Action
1.	<b>Welcome</b> Louise Dennis welcomed people to the meeting.	
2.	<b>Apologies</b> Apologies received from Sarah Aldridge, John Tasch, Ella Schofield, Lindsay Farmer, Rosie Campbell, Helen Sygrave Smith, Michelle Oliver, Kyley Chapman	
3.	<b>Actions from last meeting</b> Louise Dennis ran through the minutes from the last meeting.	
4.	<p><b>Debrief of Stay and Play, Drama Bar and Big Camp</b></p> <p>Louise Dennis advised that £2,347 was raised by the Stay and Play event. She said the volunteering arrangement introduced this year, where key stage one classes were assigned to Stay and Play, worked well. There was positive feedback for the new system that allowed parents to place advance food orders for children attending Stay and Play from Sunset. There was a discussion about how to ensure all orders are placed in good time in future. Louise Dennis thanked Simon Day for organising a great and accessible event.</p> <p>Louise Dennis advised that the drama bar raised £249.</p> <p>Louise Dennis advised that the inaugural Big Camp was a big success and raised £850. The cost included a barbecue meal and soft drink as well as a tea or coffee the next morning. An honesty bar was in operation from 9.30pm. The pitches and camp fire were set up as far away from residents as possible. Feedback was that the butcher should be notified of the likely collection time for barbecue meat. Spitfire ale ran out quickly. It was noted that people had selected their meal choices on PTA events but these hadn't shown up in the report to the organisers. There was a discussion about how to stop that happening. Louise Dennis thanked Rosie Campbell and Chad Shepherd for a great job in organising the event and Ruth Shepherd for galvanising the clean-up at the end.</p>	Louise Druce

5.	<p><b>Upcoming events – Outdoor Theatre and Summer Fun Day</b></p> <p>There was a discussion about final arrangements for the outdoor theatre production of Alice in Wonderland. The volunteer rota list wouldn't include marshals as four members of staff would marshal in yellow vests. The PTA would be able to help if needed.</p> <p>There was an update on the arrangements being made for the summer fun day, including that the Epsom Youth Jazz group would be performing. Ideas were discussed for generating raffle prizes.</p>	<p>Kyley Chapman</p> <p>Louise Dennis</p>
9	<p><b>AOB</b></p> <p>Ciara Duffy highlighted that subscribers had been lost from the PTA Events website following on from the changes to GDPR. It was resolved that parents would be encouraged to ensure they're signed up to keep receiving information.</p> <p>Louise Dennis highlighted that key PTA roles would need to be filled in September including chair, treasurer and purchaser.</p> <p>It was resolved to hold some informal events to introduce parents to the PTA, one scheduled for a morning and the other for an evening. The dates of 5 October and 9 October respectively were mooted. These would be in addition to the PTA AGM on 20 September which would be more informal than previously. The message to parents would be that they can give as much or as little time as they wanted. There are often lots of little jobs needing doing and taking on even one of these would be a great help and an important contribution.</p>	<p>Louise Druce</p> <p>Louise Dennis and Louise Druce</p>
10.	<p><b>Date of Next Meeting</b> – Thursday 20<sup>th</sup> September at Stamford Green School, 8pm</p>	