



# Stamford Green Primary School



11 March 2021

Dear Parents/Carers,

**Year 4 Trip – High Ashurst  
4J and 4W 15 June 2021  
4B and 4V 17 June 2021**

Current government guidance advises against all educational visits. This is being kept under review but as decisions need to be made regarding plans for the summer term, we have made the difficult decision to cancel all residential trips this academic year. Making this decision now gives us the chance to plan for day trips which will run if government guidance allows but can also be cancelled more easily if the guidance does not change. Current guidance asks schools to follow four steps when considering how to reduce the risk of COVID-19 in school activities:

1. Elimination: Stop an activity that is not considered essential if there are risks attached
2. Substitution: Replace the activity with another that reduces the risk.
3. Engineering Controls: Design measures that help control or mitigate risk.
4. Administrative Controls: Identify and implement the procedures to improve safety.

We have considered these principles and have decided to *eliminate* residential trips and *substitute* them with day trips (if guidance changes to allow these). We will then ensure that *engineering* and *administrative* controls are in place to reduce the risk as far as possible.

Issue 12 of the In our school newsletter issue 12 dated 5.2.21 I reported that we were looking into the possibility of day visits for Y4. I am now pleased to announce that we have booked extended day visits at High Ashurst near Dorking, for 15 and 17 June 2021. These visits will replace the usual Y4 residential visits. We are excited that the children may still be able to take part in the activities offered at High Ashurst even if they cannot stay overnight.

High Ashurst Outdoor Learning Centre is set in 56 acres of woodland on Box Hill, near Dorking <https://www.surreyoutdoorlearning.uk/facilities/high-ashurst>. The centre offers a wide range of activities such as climbing, woodland skills, challenge courses and our exact timetable will be confirmed before we go. Our visits will most certainly include a night walk and the legendary camp fire. We will be leaving school by coach at 9.00am and returning at approximately 9.15pm. The children will need to bring a packed lunch with them on the day. If you would like your child to have a school packed lunch please book a lunch on Scopay in the usual way at least 48 hours before the trip. A hot evening meal will be provided by the centre and is included in the costings below.

Until final numbers are known, we cannot provide an exact cost of the trip as the 'per child' cost is calculated by dividing the cost of transport and activities by the number of children attending. We are however, currently working on a figure of between £60.00 - £65.00. If you have a credit balance on your account from the cancelled Y3 Golden Hinde trip last summer this will be indicated in the covering email.

If you would like your child to take part in this trip please click on the link <https://forms.gle/YDNXo2t11RAGWFVp7> to give your permission and indicate your agreement to your credit balance being transferred as a voluntary contribution for this trip with any remaining balance to be refunded to you. You can also indicate that you do not wish your child to attend and have all the credit balance returned to you. If your credit balance is insufficient to cover the voluntary contribution, you will be able to make further contributions through Scopay. We confirm that the

voluntary contribution represents our estimate of the costs of providing this activity shared equally amongst all pupils. Please rest assured that should the trip need to be cancelled any voluntary contributions made will either be returned to you or held on your child's Scopay account for future events or visits.

As the resources of the school are limited, the proposed visit will not take place if there are insufficient voluntary contributions to cover the cost of the visit. If you would like to contribute but are currently experiencing financial difficulties please can you discuss the visit and payment with me as there is always a solution and absolute confidentiality is assured.

If you have not given your permission by 31.3.21 we will assume that you do not wish your child to take part. Unfortunately, once we have finalised the details and booked the trip we will not be able to add any more children, so it is important that you respond by the deadline if you wish your child to attend.

If there are any further questions, please do not hesitate to contact Mrs Thorpe or myself at school.

Kind regards,

Mrs L Druce  
Headteacher  
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