



Stamford Green Primary School and Nursery - COVID-19 Risk Assessment

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Purpose of this document:

This COVID-19 risk assessment for schools that has been prepared in response to Surrey County Council and the Government's guidance for schools. The controls and measures set out in this risk assessment provide a framework for school leaders to put in place proportionate protective measures for pupils and staff. Although the public health picture is improving, it remains crucial that steps are taken to reduce and mitigate any risks within education and childcare settings.

The leadership team and the governing body has three key principles, which have been at the forefront of all our COVID-19 related decisions and subsequent actions:

1. Staying Safe
2. Building slowly and sustainably
3. All our children and staff matter

This risk assessment has been updated in line with Department of Health and Social Care (DHSC) and the United Kingdom Health Security Agency (UKHSA) guidance following the Prime Minister in February 2022 setting out the next phase of the Government's COVID-19 response. COVID-19 continues to be a virus that we learn to live with and the imperative to reduce the disruption to children and young people's education remains.

Future outbreak planning

This Risk Assessment is to be read alongside the school's Outbreak Management Plan, which describes what the school would do if children, pupils, students or staff test positive for COVID-19, or how the school would operate if it was advised to reintroduce any measures described in this document to help break chains of transmission. It is essential for the Outbreak Management Plan to be relevant to the school's unique setting, referencing the government's COVID-19 Contingency Framework and the Surrey County Council local outbreak control plan.

This risk assessment sets out the additional protective measures which will be considered in the case of and for the duration of an outbreak i.e. if a specific threshold is met, as set out in the government's COVID-19 Contingency Framework and the school's Outbreak Management Plan. The additional measures are given in this risk assessment, under separate headings "**Temporary additional measures in the event of an outbreak**" and are shown in purple text. Please note there may be some overlap with targeted Government guidance relating to Variants of Concern such as Omicron.

Any of the above mentioned additional protective measures in schools should only ever be considered as a last resort and put in place for the shortest amount of time possible.

The risk assessment is a working document designed to create an ongoing process of risk assessment. The actions taken will be monitored, evaluated and the risk assessment modified accordingly. This 'monitor, evaluate and modify' approach is crucial to establishing and refining a safer environment.

Existing policies and guidance continue to apply alongside the actions within this document including, but not limited to:



- Health and Safety Policy
- First Aid Policy
- Child Protection Policy
- Infection Control Policy and COVID-19 Additional Cleaning Measures 1.3.21
- Emergency Plan
- Lettings Policy (Appendix 1 of Finance Policy)
- DFE Guidance relating to COVID-19
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013
- Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities' / The Health Protection (Notification) Regulations 2010

In addition, the following documents, policies and guidance will also apply:

- COVID-19 Emergency Childcare Admissions Policy
- COVID-19 Home School Agreement
- COVID-19 Safeguarding and Child Protection Policy
- COVID-19 Behaviour Policy Addendum
- COVID-19 Health and Safety Policy
- Continuity Plan 2020 - 2021
- COVID-19 Opening Information and Procedures, FAQs document, newsletter updates for parents/carers and training materials for staff

This risk assessment has been developed alongside the government guidance below:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

<https://www.gov.uk/government/publications/face-coverings-in-education/face-coverings-in-education>

<https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>

<https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe>

<https://www.gov.uk/guidance/national-lockdown-stay-at-home#going-to-work>

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak>

<https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

[Risk assessment - Working safely during the coronavirus \(COVID-19\) pandemic](#)

[Dedicated transport to schools and colleges COVID-19 operational guidance](#)

[Guidance on protecting people who are clinically extremely vulnerable from COVID-19 - GOV.UK \(www.gov.uk\)](#)

[Managing coronavirus \(COVID-19\) in education and childcare settings](#)

[Health and safety: responsibilities and duties for schools](#)

| Risks | Recommended controls / Mitigation and Protective Measures | In place? Y/N | By whom? | Risk rating following action H/M/L |
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| Awareness of and adherence to policies and procedures | <ul style="list-style-type: none"> Health and Safety Policy has been updated in light of the COVID-19 advice | Y | JL | L |
| | <ul style="list-style-type: none"> All staff, pupils and volunteers are aware of all relevant policies and procedures including, but not limited to, the following: <ul style="list-style-type: none"> Health and Safety Policy Infection Control Policy First Aid Policy | Y | LD/JL | L |
| | <ul style="list-style-type: none"> All staff have regard to all relevant guidance and legislation including, but not limited to, the following: <ul style="list-style-type: none"> The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013 The Health Protection (Notification) Regulations 2010 Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities' DfE and PHE (2020) 'COVID-19: guidance for educational settings' | Y | JL | L |
| | <ul style="list-style-type: none"> The relevant staff receive any necessary training that helps minimise the spread of infection, e.g. infection control training. | Y | Core LMT | L |
| | <ul style="list-style-type: none"> The school keeps up-to-date with advice issued by, but not limited to, the following: DfE; NHS; Department of Health and Social Care; United Kingdom Health Security Agency (UKHSA) formerly Public Health England (PHE). | Y | LD | L |
| | <ul style="list-style-type: none"> Staff are made aware of the school's infection control procedures in relation to coronavirus. | Y | JL | L |
| | <ul style="list-style-type: none"> Parents are made aware of the school's infection control procedures in relation to coronavirus via letter and social media. | Y | LD | Y |
| | <ul style="list-style-type: none"> Pupils are made aware of the school's infection control procedures in relation to coronavirus and are informed that they must tell a member of staff if they begin to feel unwell. | Y | All Staff | L |
| | <ul style="list-style-type: none"> Staff and pupils are made aware of the process for removing face coverings for pupils and staff who use them, and this is communicated clearly to parents and staff. <ul style="list-style-type: none"> Anyone wearing a face covering will be expected to bring a plastic bag to keep them in, when not being worn. If they are using a disposable face | Y | LD | L |

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| | covering, these will need to be put in a covered bin. If they become damp, a fresh face covering should be used. | | | |
| | <ul style="list-style-type: none"> The Staff Code of Conduct policy and Acceptable Use appendix will be followed at all times – this includes withholding and keeping the names of staff, volunteers and pupils with either confirmed or suspected cases of coronavirus private and confidential unless the Headteacher has agreed a communication plan. | Y | LD | L |
| | <ul style="list-style-type: none"> If due to self-isolation or sickness, and staff are unable to come to work, we will endeavour to find cover using existing school staff. Agency staff may be used if there is no other alternative and we will endeavour to seek long term solutions. | Y | LD | M |
| | <ul style="list-style-type: none"> COVID-19 Fire Drill amendment: Children and staff will evacuate the building as per the fire signs in each room and the following muster points will operate: YN – Stage on the playground YR, Y3 & Y6 (West Wing Year Groups) –AWP Y1, Y2, Y4 & Y5 (East Wing Year Groups) – main playground | Y | LD | L |
| Prevention | When an individual develops COVID-19 symptoms or has a positive test | | | |
| Minimise contact with individuals who are unwell with COVID-19 symptoms | <ul style="list-style-type: none"> Pupils, staff and other adults should follow guidance on <u>People with COVID-19 and their contacts</u> if they have <u>COVID-19 symptoms</u>. Pupils and staff should return to school as soon as they can, in line with guidance for <u>People with COVID-19 and their contacts</u>. <ul style="list-style-type: none"> In most cases, parents and carers will agree that a pupil with the key symptoms of COVID-19 should not attend the school, given the potential risk to others. | Y | LD | M |
| | <ul style="list-style-type: none"> Staff and pupils who have the 3 classic symptoms of COVID-19 are still advised to take a PCR test and not attend school until the result is known. Anyone with a confirmed case of COVID-19, either from a PCR or LFD Test, is requested not to attend school for at least 5 days and only to return to school before the end of a 10 day period if they have received two negative LFD tests taken 24 hours apart, the first of which should not be before day 5. | Y | LD | L |
| | <ul style="list-style-type: none"> If a parent or carer insists on a pupil attending the school where they have a confirmed or suspected case of COVID-19, the school can take the decision to refuse the pupil if, in its reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19. Any such decision would need to be carefully considered in light of all the circumstances and the current public health advice. | Y | LD | M |
| | <ul style="list-style-type: none"> Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with the Infection Control Policy and <u>Cleaning in non-healthcare settings</u> guidance. | Y | All Staff | L |

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| <p>Prevention</p> <p>Where recommended, use of face coverings</p> | <ul style="list-style-type: none"> • Face coverings are no longer advised for pupils, staff and visitors in communal areas. • Staff and pupils should follow <u>wider advice on face coverings</u> outside of school, including on transport to and from school. • As an additional measure, Stamford Green are asking visitors to wear a face covering when in communal or crowded areas. For example, visitors to a class assembly or Parents Evenings will be asked to wear a face covering at all times. Visitors for a 1:1 meeting may remove face coverings once they are seated in a meeting room. | Y | LD | M |
| | <p>In circumstances where face coverings are recommended</p> <ul style="list-style-type: none"> • The school is aware that a director of public health might advise that face coverings should temporarily be worn in communal areas or classrooms (by pupils, staff and visitors, unless exempt). The school's Outbreak Management Plan covers this possibility. • Transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn. • Face visors or shields can be worn by those exempt from wearing a face covering but they are not an equivalent alternative in terms of source control of virus transmission. They should only be used after carrying out a risk assessment for the specific situation and should always be cleaned appropriately. • The use of face coverings may have a particular impact on those who rely on visual signals for communication. Those who communicate with or provide support to those who do, are exempt from any recommendation to wear face coverings in education and childcare settings. • Schools, as employers, have a duty to comply with the Equality Act 2010 which includes making reasonable adjustments for disabled staff; and to make reasonable adjustments for disabled pupils, to support them to access education successfully. No pupil should be denied education on the grounds that they are not wearing a face covering. • Further guidance regarding access to, safe wearing, and removal of face coverings is available in the latest operational guidance. | Y | LD | M |
| | <p>Temporary additional measures in the event of an outbreak</p> <ul style="list-style-type: none"> • If a specific threshold in the school's Outbreak Management Plan is met the following additional measures will be considered. • Face coverings will temporarily be re-introduced in communal areas and classrooms for staff and visitors, unless exempt. • In the event of an outbreak, Contingency framework: education and childcare settings will be referred to in reimplementing the use of face coverings. | Y | LD | M |

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| Prevention Clean hands more thoroughly than usual | <ul style="list-style-type: none"> Frequent and thorough hand cleaning should now be regular practice. The school will continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser. | Y | All Staff | L |
| | <ul style="list-style-type: none"> Staff ask pupils to clean their hands regularly, including before eating. | Y | All Staff | L |
| | <ul style="list-style-type: none"> Pupils who use saliva as a sensory stimulant or who struggle with 'catch it, bin it, kill it' may also need more opportunities to wash their hands. | Y | All Staff | L |
| | <ul style="list-style-type: none"> The school will build hand washing routines into school culture, supported by behaviour expectations set out in the school Behaviour Policy. | Y | All Staff | M |
| | <ul style="list-style-type: none"> Younger pupils and pupils with complex needs will continue to be helped to clean their hands properly. | Y | All Staff | L |
| | <ul style="list-style-type: none"> Sufficient handwashing facilities are available. Where a sink is not nearby, provide hand sanitisers in classrooms and other learning environments. | Y | JL | L |
| Prevention Good respiratory hygiene | <ul style="list-style-type: none"> 'Catch it, bin it, kill it' approach continues to be very important, suitable number of tissues and lidded bins as well as hand dryers are available in the school to support pupils and staff to follow this routine. | Y | All Staff | L |
| | <ul style="list-style-type: none"> Younger pupils and those with complex needs are helped to follow this. | Y | All Staff | L |
| | <ul style="list-style-type: none"> Risk assessments to identify pupils with complex needs who struggle to maintain good respiratory hygiene, for example those who spit uncontrollably or use saliva as a sensory stimulant. | Y | KD | L |
| Prevention Cleaning and disinfection | <ul style="list-style-type: none"> The school has put in place and maintains an appropriate cleaning schedule. This includes regular cleaning of areas and equipment. | Y | JL | L |
| | <ul style="list-style-type: none"> Surfaces that pupils are touching, such as sinks and toilets are cleaned more regularly than normal. | Y | JL | L |
| | <ul style="list-style-type: none"> More frequent cleaning of rooms and shared areas that are used by different groups e.g. toilets | Y | JL | L |
| | <ul style="list-style-type: none"> Toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet. | Y | All Staff | L |
| | <ul style="list-style-type: none"> The UKHSA COVID-19: cleaning of non-healthcare settings guidance is followed. | Y | JL | L |
| | <ul style="list-style-type: none"> Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with the Infection Control Policy and Cleaning in non-healthcare settings guidance | Y | All Staff | L |
| | <ul style="list-style-type: none"> Cleaners are employed by the school to carry out daily, thorough cleaning that follows national guidance and is compliant with the COSHH Policy and the Health and Safety Policy. | Y | JL | L |

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| | <ul style="list-style-type: none"> The SBL arranges enhanced cleaning to be undertaken where required – advice about enhanced cleaning protocols is sought from the local health team. | Y | JL | L |
| | <ul style="list-style-type: none"> The SBL and Premises Leader monitor the cleaning standards of school cleaning contractors and discusses any additional measures required with regards to managing the spread of coronavirus. | Y | JL/PB | L |
| | <ul style="list-style-type: none"> Surfaces in all areas of the school should be kept as clear as possible, avoiding unnecessary clutter, to facilitate thorough cleaning. | Y | All Staff | L |
| | <ul style="list-style-type: none"> For children using chew toys, a Tupperware box will be used for storage when it is not in use and at lunchtime, a new chew toy and box will be used. Both will be sent home for a dishwasher wash at the end of each day. | Y | KD | L |
| Prevention Minimise contact | Educational visits <ul style="list-style-type: none"> The school will liaise with either its visit provider, commercial insurance company, or the Risk Protection Arrangement (RPA) to assess the protection available. Independent advice on insurance cover and options can be sought from the British Insurance Brokers' Association (BIBA) or Association of British Insurers (ABI). | Y | JL | L |
| | <ul style="list-style-type: none"> The school will undertake full and thorough risk assessments in relation to all educational visits and ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment. <u>General guidance</u> about educational visits is available and is supported by specialist advice from the <u>Outdoor Education Advisory Panel</u> (OEAP). | Y | LD | M |
| | Sports provision <ul style="list-style-type: none"> All sports provision, including competition between settings, should be planned and delivered in line with government guidance. Providers of sports activities will also refer to: <ul style="list-style-type: none"> <u>guidance on grassroots sports for public and sport providers, safe provision and facilities</u>, and <u>guidance from Sport England</u> advice from organisations such as the <u>Association for Physical Education</u> and the <u>Youth Sport Trust</u> | Y | LD | L |
| | Mandatory certification <ul style="list-style-type: none"> Mandatory certification is no longer in place and so venues and events are not required by law to use the NHS COVID Pass as a condition of entry, but some may do so voluntarily. Further information on this is available: <u>Using your NHS COVID Pass for travel abroad and at venues and settings in England</u>. The school will not use the NHS COVID Pass as a condition of entry for education or related activities such as teaching, extra-curricular activities or any other day-to-day activities that are part of education or training. | Y | LD | L |

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| | <p>Performances, Events and Music including seasonal events</p> <ul style="list-style-type: none"> Any plans for Seasonal Events or performances will be fully risk assessed and contingency plans made for managing or cancelling events using the <u>thresholds</u> for additional action set out in the DfE Singing, wind and brass instrument lessons can be undertaken, following guidance provided by the DCMS <u>working safely during coronavirus (COVID-19): performing arts</u>. If planning an indoor or outdoor face-to-face performance in front of a live audience, the school will also follow the latest advice in the DCMS <u>working safely during coronavirus (COVID-19): performing arts</u>. | Y | LD | L |
| | <ul style="list-style-type: none"> Where the school premises are hired for use by external wraparound childcare providers, such as after-school or holiday clubs, these organisations will: <ul style="list-style-type: none"> consider the relevant government guidance for their sector put in place protective measures | Y | JL | L |
| | <p>Temporary additional measures in the event of an outbreak</p> <ul style="list-style-type: none"> If a specific threshold in the school's Outbreak Management Plan is met the following additional measures will be considered. It may become necessary to reintroduce 'bubbles' for a temporary period, to reduce mixing between groups, and some of the following measures may be implemented: The number of contacts between pupils and staff is reduced. This is achieved through keeping groups separate (in 'Bubbles'). The school will consider: <ul style="list-style-type: none"> The layout of the school site; The feasibility of keeping distinct groups separate while offering a broad curriculum <p>More information on groups can be found in COVID-19: <u>Guidance for full opening</u></p> <ul style="list-style-type: none"> All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable. This will be particularly important for secondary schools. Supply teachers, peripatetic teachers and/or other temporary staff can move between schools. Large gatherings such as assemblies are avoided, and groups kept apart. The timetable is revised to implement where possible: <ul style="list-style-type: none"> Plan for lessons or activities which keep groups apart and movement around the school site to a minimum; | Y | LD | M |

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| | <ul style="list-style-type: none"> ○ Maximise the number of lessons or classroom activities which could take place outdoors; ○ Staggered assembly groups; ○ Break times (including lunch) are staggered so that all pupils are not moving around the school at the same time. • Pupils use the same classroom or defined area of a setting throughout the day, with a thorough cleaning of the rooms at the end of the day, and are seated at the same desk. • Mixing within education or childcare setting is minimised by: <ul style="list-style-type: none"> ○ accessing rooms directly from outside where possible; ○ considering one-way circulation, or place a divider down the middle of the corridor to keep groups apart as they move through the setting where spaces are accessed by corridors; ○ staggering lunch breaks and pupils clean their hands beforehand and enter in the groups they are already in or pupils are brought their lunch in their classrooms; ○ The number of pupils using the toilet at any one time is limited. • The use of shared space such as halls is limited and there is cleaning between use by different groups. | | | |
| Prevention Keep occupied spaces well ventilated | <ul style="list-style-type: none"> • Good ventilation reduces the concentration of the virus in the air, which reduces the risk from airborne transmission. When the school is in operation, it is important to ensure it is well ventilated and a comfortable teaching environment is maintained. | Y | All Staff | L |
| | <ul style="list-style-type: none"> • The school will identify any poorly ventilated spaces as part of its risk assessment and take steps to improve fresh air flow in these areas, giving particular consideration when holding events where visitors such as parents are on site, for example, school plays. | Y | LD | L |
| | <ul style="list-style-type: none"> • Opening external windows can improve natural ventilation, and in addition, opening internal doors can also assist with creating a throughput of air. If necessary, external opening doors may also be used (if they are not fire doors and where safe to do so). | Y | All Staff | L |
| | <ul style="list-style-type: none"> • The school will refer to Surrey County Council's latest Ventilation in schools during COVID-19 guidance document for more detailed advice for ensuring appropriate ventilation in the school. The school will use this guidance to balance the need for increased ventilation while maintaining a comfortable temperature, particularly during periods of colder weather. | Y | LD | L |
| | <ul style="list-style-type: none"> • To balance the need for increased ventilation while maintaining a comfortable temperature, consider: <ul style="list-style-type: none"> ○ opening high level windows in colder weather in preference to low level to reduce draughts | Y | All Staff | L |

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| | <ul style="list-style-type: none"> while spaces are unoccupied (for example, between classes, during break and lunch, when a room is unused), the external door should be left open providing flexibility to allow additional, suitable indoor clothing rearranging furniture where possible to avoid direct draughts resources room door and main entry doors to the staff toilets will be propped open to increase ventilation Heating to be used as necessary to ensure comfort levels are maintained particularly in occupied spaces. <ul style="list-style-type: none"> The Health and Safety Executive guidance on air conditioning and ventilation during the COVID-19 pandemic and CIBSE COVID-19 advice provides more information | | | |
| | <ul style="list-style-type: none"> CO2 monitors can be used to quickly identify where ventilation needs to be improved if concerns are raised. | Y | All Staff | M |
| In specific circumstances Where necessary, wear PPE | <ul style="list-style-type: none"> The majority of staff in education settings will not require PPE beyond what they would normally need for their work. The guidance on the use of PPE in education, childcare and children's social care settings provides more information on the use of PPE for COVID-19. | Y | All Staff | L |
| In specific circumstances Promote and engage in asymptomatic testing, where available (LFT) | Asymptomatic testing <ul style="list-style-type: none"> From 21 February, staff in mainstream schools will not be expected to continue taking part in regular asymptomatic testing and should follow asymptomatic testing advice for the general population. Further information is available in the NHS get tested for COVID-19 guidance. In the event of an outbreak, a school may also be advised by their local health team or director of public health to undertake testing for staff for a period of time. | Y | JL | H |
| Response to infection Test and trace and isolation | <ul style="list-style-type: none"> Public health advice for People with COVID-19 and their contacts changed from 24 February. Contacts are no longer required to self-isolate or advised to take daily tests, and contact tracing has ended. | Y | LD | M |
| Response to infection Managing confirmed COVID-19 cases | <ul style="list-style-type: none"> Confirmed cases of COVID-19 will be managed by the school should they arise in any of the following cases: <ul style="list-style-type: none"> if a pupil or staff member develops COVID-19 symptoms or has a positive test; if anyone in the school develops COVID-19 symptoms, however mild. In any of these cases, the school will refer to section 1 of this risk assessment, specifically under the heading "When an individual develops COVID-19 symptoms or has a positive test". | Y | LD | L |

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| | <ul style="list-style-type: none"> Remote education plan in place for individual pupils or groups of pupils self-isolating. | Y | VS | L |
| Response to infection Contain any outbreaks | <ul style="list-style-type: none"> The <u>contingency framework</u> describes the principles of managing local outbreaks of COVID-19 in education and childcare settings. Local authorities, directors of public health (DsPH) and PHE health protection teams (HPTs) can recommend measures described in the contingency framework in individual education and childcare settings – or a small cluster of settings – as part of their outbreak management responsibilities. | Y | LD | L |
| | <ul style="list-style-type: none"> The school's Outbreak Management Plan describes what it would do if children, pupils, students or staff test positive for COVID-19, or how the school would operate if it was advised to reintroduce any measures described in this document to help break chains of transmission. | Y | LD | L |
| | <ul style="list-style-type: none"> The Outbreak Management Plan will be kept up-to-date and relevant to the school's unique setting, referencing the government's <u>COVID-19 Contingency Framework</u> and the <u>Surrey County Council local outbreak control plan</u>. | Y | LD/JL | L |
| | <ul style="list-style-type: none"> This risk assessment sets out the additional protective measures which will be considered in the case of and for the duration of an outbreak i.e. if a specific threshold is met, as set out in the government's <u>COVID-19 Contingency Framework</u> and the school's Outbreak Management Plan. | Y | LD/JL | L |
| | <ul style="list-style-type: none"> The additional measures are given elsewhere in this risk assessment under separate headings "<i>Temporary additional measures in the event of an outbreak</i>" and are shown in <i>italic</i> text. | Y | LD/JL | L |
| Attendance | <p>Those formerly considered to be clinically extremely vulnerable (CEV)</p> <ul style="list-style-type: none"> Following expert clinical advice and the successful rollout of the COVID-19 vaccine programme, people previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk are not being advised to shield again. Children and young people who were previously identified as being in one of these groups, are advised to continue to follow the guidance contained in Coronavirus: how to stay safe and help prevent the spread. Children and young people previously considered CEV should attend school and should follow the same <u>COVID-19 guidance</u> as the rest of the population. In some circumstances, a child or young person may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice. Further information is available in the guidance on <u>supporting pupils at school with medical conditions</u> | Y | LD | L |
| | <p>Travel and quarantine</p> <ul style="list-style-type: none"> All children must adhere to <u>government travel advice</u> if travelling to England from another country during coronavirus (COVID-19). | Y | LD | L |

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| | <ul style="list-style-type: none"> Parents travelling abroad should bear in mind the impact on their child's education which may result from any requirement to quarantine or isolate upon return. | | | |
| Workforce | <ul style="list-style-type: none"> The school will ensure that key contractors are aware of the school's control measures and ways of working. | Y | JL | L |
| | <p>Those previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk</p> <ul style="list-style-type: none"> Following expert clinical advice and the successful rollout of the COVID-19 vaccine programme, people previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk are not being advised to shield again. If staff were previously identified as being in one of these groups, they are advised to continue to follow the guidance contained in Coronavirus: how to stay safe and help prevent the spread. Staff with a weakened immune system should follow DHSC and UKHSA advice for people whose immune system means they are at higher risk from Covid-19. In some circumstances, staff may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice. Whilst individual risk assessments are not required, employers are expected to discuss any concerns that people previously considered CEV may have. The school will make consideration of risks to female employees of childbearing age and, in particular, risks to new and expectant mothers. The school will follow the guidance for pregnant employees and will carry out a risk assessment to follow the Management of Health and Safety at Work Regulations 1999 (MHSW). The school will also consider the needs of pregnant pupils. The school will refer to COVID-19 vaccination: a guide for women of childbearing age, pregnant or breastfeeding which contains further advice on vaccination. | Y | LD | M |
| | <ul style="list-style-type: none"> The school is able to explain the measures it has in place to keep staff safe at work, noting the Health and Safety Executive's (HSE) guidance on protecting vulnerable workers, including advice for employers and employees on how to talk about reducing risks in the workplace. For home working, employers should consider whether home working is appropriate for workers facing mental or physical health difficulties, or those with a particularly challenging home working environment. Employers should discuss concerns with staff. | Y | LD | L |
| | <p>Travel and quarantine</p> <ul style="list-style-type: none"> All staff must adhere to government travel advice if travelling to England from another country during coronavirus (COVID-19). | Y | All Staff | L |
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| Emergencies | <ul style="list-style-type: none"> All pupil emergency contact details are up-to-date, including alternative emergency contact details, where required. | Y | Office | L |
| | <ul style="list-style-type: none"> Parents are contacted as soon as practicable in the event of an emergency. | Y | Office | L |

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| | <ul style="list-style-type: none"> Pupil alternative contacts are called where their primary emergency contact cannot be contacted. | Y | Office | L |
| | <ul style="list-style-type: none"> The school has an up-to-date First Aid Policy in place which outlines the management of medical emergencies – medical emergencies are managed in line with this policy. | Y | All Staff | L |
| | <ul style="list-style-type: none"> Using our defibrillator: Resuscitation Council UK statement on COVID-19 in relation to CPR and resuscitation is as follows: <i>This statement is for anyone who is performing CPR/defibrillation in an out-of-hospital setting.</i> <i>Whenever CPR is carried out, particularly on an unknown victim, there is some risk of cross infection, associated particularly with giving rescue breaths. Normally, this risk is very small and is set against the inevitability that a person in cardiac arrest will die if no assistance is given. The first things to do are shout for help and dial 999.</i> <i>Because of the heightened awareness of the possibility that the victim may have COVID-19, Resuscitation Council UK offers this advice:</i> <i>Recognise cardiac arrest by looking for the absence of signs of life and the absence of normal breathing. Do not listen or feel for breathing by placing your ear and cheek close to the patient's mouth. If you are in any doubt about confirming cardiac arrest, the default position is to start chest compressions until help arrives.</i> <i>Make sure an ambulance is on its way. If COVID 19 is suspected, tell them when you call 999.</i> <i>If there is a perceived risk of infection, rescuers should place a cloth / towel over the victim's mouth and nose and attempt compression only CPR and early defibrillation until the ambulance (or advanced care team) arrives. Put hands together in the middle of the chest and push hard and fast.</i> <i>Early use of a defibrillator significantly increases the person's chances of survival and does not increase risk of infection.</i> <i>If the rescuer has access to personal protective equipment (PPE) this should be worn.</i> <i>After performing compression-only CPR, all rescuers should wash their hands thoroughly with soap and water; alcohol-based hand gel is a convenient alternative. They should also seek advice from the NHS 111 coronavirus advice service or medical adviser.</i> | Y | All Staff | M |
| | <ul style="list-style-type: none"> Should the school's three DSLs be incapacitated, then the DSLs at Ewell Grove will cover Stamford Green too. This is a reciprocal arrangement. | Y | LD | L |
| Managing School Transport | <ul style="list-style-type: none"> Parents and pupils are encouraged to walk or cycle to their education setting where possible. | Y | JL | L |

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| | <ul style="list-style-type: none"> There is no longer a legal requirement for staff and pupils aged 11 and over to wear a face covering but the government suggests people continue to wear one in crowded and enclosed spaces (such as when travelling on dedicated transport to secondary school or college) where they may come into contact with people they do not normally meet – unless exempt. | Y | LD | M |
| | <ul style="list-style-type: none"> Maximising distancing and minimising mixing is no longer recommended, but unnecessary risks such as overcrowding should be minimised. | Y | LD | M |
| | <ul style="list-style-type: none"> Transport providers, as far as possible, are advised of the need to follow hygiene rules and to ensure vehicles are well ventilated when occupied, particularly by opening windows and ceiling vents. | Y | LD | L |
| | <ul style="list-style-type: none"> Revised travel plans are communicated clearly to contractors, local authorities and parents where appropriate (for instance, to agree pick-up and drop-off times). | Y | LD | L |
| Staff Well Being | <ul style="list-style-type: none"> LMT and ELT to provide support where needed for staff. | Y | LMT/ELT | L |
| | <ul style="list-style-type: none"> Governors to provide support for LMT where needed. | Y | Governors | L |
| | <ul style="list-style-type: none"> Access to Westfield Health and SAS. | Y | JL | L |
| | <ul style="list-style-type: none"> Ongoing review of all school activities with regard to workload and new DfE requirements related to COVID-19. | Y | Governors | L |