



# Stamford Green

## Primary School and Nursery



2 March 2026

Dear Y5 Families,

### **Y6 Residential trip to PGL Windmill Hill Monday 12 July to Wednesday 14 July 2027**

At Stamford Green we are proud to offer a wide range of optional thrive experiences and opportunities. The PGL residential remains optional but any pupil who does not take part will be required in school as usual.

I am pleased to announce that we have booked the residential trip for Year 6 pupils at PGL Windmill Hill in East Sussex from Monday 12 July to Wednesday 14 July 2027. The centre offers children the chance to take part in a variety of activities such as Abseiling, Archery, Jacob's Ladder, Nature Study, Orienteering, and Raft Building. For more details visit their website. [www.pgl.co.uk](http://www.pgl.co.uk)

Although July in 2027 is a long time away, we all know that time does fly by, and we need to plan ahead.

The school is not funded by the government to cover the cost of this residential trip. Therefore, if families do not pay, the trip will not go ahead. Families in receipt of Pupil Premium, we ask to pay the deposit of £45 and the school will cover the remainder of the trip costs.

Until final numbers are known, we cannot provide an exact cost of the trip, as the cost per child is worked out by dividing the cost of transport, accommodation and activities by the number of children attending. We are however, currently working on a figure of £328.

Once final numbers have been confirmed, the final payment due will be adjusted accordingly. If you would like your child to attend this optional residential trip, it is imperative that you pay the deposit of £45.00 by the deadline below. No late concessions will be made.

Please log into ScoPay and go to the trip section, double click the trip and tick the permission box at the bottom of the page and pay a deposit of £45.00 by 21 April 2026 so that we can confirm the number of places needed directly with PGL. If you have any problems using ScoPay, please contact the school office via email [parents@stamford-green.surrey.sch.uk](mailto:parents@stamford-green.surrey.sch.uk) If you are currently experiencing financial difficulties please contact Mrs Druce before 21 April 2026 and we will endeavour to find a solution, absolute confidentiality is assured.

The school pay 1.2% card processing charges for all payments on Scopay. For this trip, the charge is £3.93 per child, a total of £353.70 for a year group of 90. As you will be aware, school resources are extremely limited so we ask families to consider making an additional voluntary contribution to cover this hidden cost. £3.93 has been added to the cost of the deposit on Scopay. Thank you in advance for your support.

We have listed the instalment dates below, which must be adhered to as a minimum. However, you can pay as often as you like and for the whole amount or different amounts using ScoPay, in addition to the dates listed below:

<b>Date due by:</b>	<b>Amount</b>
21 April 2026	Deposit: £48.93
7 September 2026	£40.00
5 October 2026	£40.00
2 November 2026	£40.00
7 December 2026	£40.00
4 January 2027	£40.00
1 February 2027	£40.00
1 March 2027	£43.00 (variable if needed)

Please note our [Charging and Remissions Policy](#) states that an initial deposit will be requested for residential trips with the remaining cost of the trip paid in instalments. This initial deposit is non-refundable should a child subsequently not participate in a trip. A request for the refund of any further payments must be made in writing by the parent/carer and, if the cancellation is due to illness, a medical certificate may be required. Requests for refunds will be considered on a case by case basis and may be dependent on our ability to reclaim monies already paid to suppliers. The PGL terms and conditions can be found on their [website](#).

PGL do offer a discount for families with twins and you will be notified separately when your children's attendance is confirmed.

Although we would like all children to participate in this trip as it is an entirely enjoyable experience, it is not compulsory. Children who do not attend, work in small groups at school on projects overseen by a member of staff.

I appreciate that meeting the cost of the trip may require some planning, which is why we are starting the payment plan now.

If you have any further questions, please do not hesitate to contact me.

Best wishes,

Mrs Druce  
Headteacher