



Stamford Green

Primary School and Nursery

Extended
Services



Welcome to Our Extended Services Newsletter

Issue 1 - September 2025

Dear Families,

Welcome back to the new academic year, I hope you all had a wonderful summer and that all the children will settle well into their new year groups and classes.

Reminders

All children, including Year 6 pupils, are not permitted to walk to Sunrise without a person over the age of 16 escorting them to the gate entrance, this is also the case in walking home from Sunset as per our terms and conditions.

As with any start to a new school year, there are lots of changes and information to remember, including pick up locations and staff names, I hope this newsletter helps and is greatly received with the information you need.

Below are the pick up points for the end of the Sunset sessions.
The school office is the pick up point for those children going home at 4.30pm.

Between 5.30pm and 6.00pm:

- ◆ Reception - YR classrooms via East Gate, these alternate weekly between all three classrooms
- ◆ Year 1 - Club Room (Monday, Wednesday and Friday), Swans, Nursery building (Tuesday and Thursday) via the South Gate.
- ◆ Year 2 - Club House via the South Gate.
- ◆ Years 3 and 4 - Staff Room via the East Gate.
- ◆ Years 5 and 6 - 4C via the East Gate.

Dismissal may be a little slower than usual whilst staff are learning to recognise names, faces as well as parent/carers collecting. We thank you for your patience during this time, where keeping your child safe is our priority.

Sunrise remains the same, with the drop off being at the South Gate at either 7.30am, 7.45am or 8.15am.

Staffing update for Sunset

This year we have some new faces joining our team. Miss O'Craft is now a teacher at Stamford Green, however lucky for us, she is still with us at Sunset on a Thursday and Friday. Miss Coyne, will be starting with us in Miss O'Craft's previous role, Monday to Wednesday, towards the end of September, we can't wait for her to start, she is so lovely and the children will love her. Mr Lee will be with us until Miss Coyne starts her role at the end of the month.



Extended Services Leader

Mrs Senior, the lady behind the scenes, and will be often seen at the gate in the mornings at Sunrise on a Monday and Friday. I am also around at Sunset, making sure everyone is ok. Please do reach out if ever you need to discuss anything related to Extended Services, I will be happy to help.



Sunrise Deputy Leader - (Monday - Friday) and Reception Room Leader (Tuesday and Wednesday)

Miss Hall has recently taken on an extra role with us at Sunset as Room Leader in Reception for a couple of days this year. As you are aware, Miss Hall is our Sunrise Deputy and has a wealth of experience running the morning session, so we were delighted she took up the extra role with us at Sunset this year.



Reception - Room Leader (Monday and Thursday)

Miss Hawken has been our Room Leader in Reception for the last four years, and has currently returned to college, which is exciting, therefore only working for two days this year at Sunset. Miss Hawken works as a TA in the day in Reception and knows the children extremely well, which makes her the perfect person for the role. Miss Hawken is supported by Mrs Kelly, Mrs Kuo, Mrs Zyma, Mrs Galluci, Miss Senior and Miss English throughout the week.



Year 1 - Room Leader (Monday - Thursday) and Reception Room Leader (Friday)

Mrs Bennett has many years experience in working in our school and Nursery supporting the children as a TA, and joined as a Sunset Room Leader last year. Mrs Bennett is supported by Miss Herrington, Miss Coyne, Miss English, Miss Klodos and the Year 2 team throughout the week. Mrs Bennett is also the Reception Room Leader on a Friday and knows the children very well as works with them during the school day.



Year 2 - Sunset Deputy Manager and Room Leader

Mrs Tillin has been with us for many years, working across all age groups and is our go to support with Sunset. Mrs Tillin is supported by Miss Coyne, Miss Herrington, Miss O'Craft and Miss Senior as well as the Year 1 team.



Year 3 - Room Leader (Monday - Wednesday)

Mrs Smith has been at Sunset for many years and we all love having her around. Mrs Smith is also the Room Leader alongside Miss Dray on Fridays for KS2. Mrs Smith is supported by Mrs Francis during the week as well as the KS2 team.



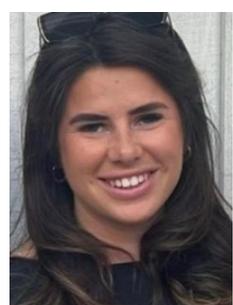
Year 4 - Room Leader (Monday - Wednesday)

Mrs Baer is our Room Leader for Year 4 Monday to Wednesday, Mrs Baer has been with us for four years now as a Room Leader. Mrs Baer loves the team she works with and enjoys the fun and laughter of working with all the KS2 children. Mrs Baer is supported by Mrs Briggs as well as all the other KS2 staff.



Year 4 - Room Leader (Thursday)

Mr Osbourne has returned for his second year as Room Leader with us. Mr Osbourne has a great way with the children and we couldn't ask for a better referee on the team as he loves his football and his skills work really well with the sports activities outside.



Year 5 and Year 6 - Room Leader

Miss Dray is working with Year 5 and Year 6, and just loves these year groups, as they do her. Miss Dray is the KS2 Room Leader on Fridays with Mrs Smith, and is supported by Mrs Rana during the week as well as the KS2 team.

Sunrise

This year we have had to say good bye to Miss Main, not for good thankfully as she still works within the school, however she gained a new role, and we were all so pleased for her in her achievement. We welcome Mrs Chan to the team, who is already a familiar face as has been working at Stamford Green for a few years now and has also had a job role change this year. We were so pleased she has now joined the Sunrise team within her role at the school.

The rest of the team include myself, Mrs Senior (Mondays and Fridays), Miss Hall, Miss Bourne, Miss Hitchcock, Mrs Anderson, Mrs Victor and Mrs Marshall. The children should be familiar with the above mentioned adults as they all work during the school day at Stamford Green too.

We hope all the children settle well into Sunrise and Sunset, as with all new academic years there are some staff changes and it all takes some getting used to. All the staff at Extended Services are here to help, and support them during the settling in process, so please get in touch if we can help in anyway.

Best wishes,

Mrs Senior

Extended Services Leader

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