



Stamford Green

Primary School and Nursery

Nursery Induction Information – September 2025

Please find below the key dates, events and details for our staggered entry, which will ensure that your child's start at Nursery is as happy and as smooth as possible.

1. Welcome Meeting
2. Discovery Trail
3. Individual Nursery Visit
4. Play Visit
5. Staggered Entry

The events listed above, allow the children (and parents/carers) to meet their teachers, and other Nursery staff, as well as familiarise themselves with the school, their classroom and surrounding outside areas. They also enable Nursery staff to get to know your child so that they can help them and build successful relationships.

1. Welcome Meeting - For adults only

Our Welcome Meeting will be held on Friday 4 July 2025 at 9.30am and will finish at approximately 11.00am. Please arrive at the East Gate, which is the gate next to the School Office, via Christ Church Mount.

This will be an opportunity to meet myself, our Deputy Headteachers and the Nursery teachers. The meeting has been organised so that parents/carers can gain a greater understanding of life at Stamford Green and how YN (Nursery) is organised and what exciting opportunities your child can look forward to.

2. Discovery Trail

We would like to invite you to come along with your child and take part in a short trail in our school grounds and nursery buildings so that you can get to know us and the journey to and from school.

Please arrive at the South Gate, which is the Nursery gate used every day, via Christ Church Mount somewhere in between your allocated time so that we can stagger entry. Unfortunately, there is no access via the West Gate on this occasion.

Date	Time	For people whose child's surname begins with:
Thursday 4.9.25	9.30am – 10.00am	A – I
	10.00am – 10.30am	J – Z

At the Discovery Trail, please could we ask you to bring along your child's **birth certificate or passport**. We will verify your child's date of birth as part of our admissions checks and return it to you immediately.

3. Individual Nursery Visit

To help your child get to know their new teacher, you will have the opportunity to book a fifteen minute nursery visit for you and your child at the Welcome Meeting. The nursery visits will take place on Thursday 4.9.25, Friday 5.9.25 and Monday 8.9.25 Please enter via the South Gate.

4. Play Visit

This is a chance for children to come and play in their new Nursery, with one parent, as the staff will have set up lots of exciting activities for them.

Children will be grouped as follows:

Group 1 – Children whose next birthday is between 1 September and 15 April

Group 2 – Children whose next birthday is between 16 April and 31 August

Date	Time	Group
Monday 8.9.25	9.30am – 10.30am	Group 1
	10.45am – 11.45am	Group 2

Please come to school via either South Gate or West Gate for the Play Visit.

5. Staggered Entry and Key Dates

At Stamford Green the vital staggered entry to school enables the children to settle into school life and get to know the environment, staff and their new friends in a calm atmosphere. During this short period of time in their nursery life, we have a greatly reduced child to adult ratio, which ensures that we can give extra individual attention in the initial first days at nursery. Previous experience has shown us that this process does work and is beneficial for all the children involved.

Week 1 – w/b 1.9.25

Monday 1.9.25 - School holiday.
Tuesday 2.9.25 - School holiday.
Wednesday 3.9.25 - INSET Day – Nursery closed for children due to staff training.
Thursday 4.9.25 - Nursery closed for Discovery Trail and Individual Visits.
Friday 5.9.25 - Nursery closed for Individual Visits.

Week 2 – w/b 8.9.25

Monday 8.9.25 - Nursery closed for Individual Visits and Play Visit.
Tuesday 9.9.25 - Normal hours to be resumed for existing Nursery children and staggered entry for new Nursery children.

From Tuesday 9.9.25, on the days your child is due to attend Nursery, they will either attend a morning session (Group 1) or afternoon session (Group 2) at school for 1 week.

Children will be grouped as follows:

Group 1 - Children whose next birthday is between 1 September and 15 April;

- 1a – normal attendance Monday to Friday
- 1b – normal attendance Monday to Wednesday
- 1c – normal attendance Wednesday to Friday

Group 2 - Children whose next birthday is between 16 April and 31 August;

- 2a – normal attendance Monday to Friday
- 2b – normal attendance Monday to Wednesday
- 2c – normal attendance Wednesday to Friday

Group 1 children will attend school for the morning session, which will commence at 8.40am. At 11.40am the Group 1 children will be dismissed back to their parents/carers.

Group 2 children will attend school for the afternoon session, which will commence at 12.10pm. At 3.10pm the Group 2 children will be dismissed back to their parents/carers.

Table illustrating when your child will attend in week 2 from Tuesday 9.9.25

	Tuesday	Wednesday	Thursday	Friday
Morning 8.40am – 11.40am	1a and 1b	1a and 1b	1a and 1c	1a and 1c
Afternoon 12.10pm – 3.10pm	2a and 2b	2a and 2c	2a and 2c	2a and 2c

Week 3 – w/b 15.9.25 – Normal sessions commence for all YN children

All new children start YN (Nursery) for a full day (morning, lunchtime and afternoon), as per the nursery sessions that parents/carers have been allocated. Please arrive promptly at 8.40am and collect at 3.10pm.

Arrival/Entry to Nursery

Please make your goodbyes as quick as you can. The vast majority of tears stop before you have even left the school premises! If your child is really not settling into nursery we will work with individual families to resolve any issues. However, children look out for and notice adults' reactions when they are anxious, and are more likely to be upset if you look unhappy yourself.

Leaving/Exit from Nursery

At the end of every nursery day, play visit or staggered start session, please wait for your child at either the West Gate drop off/collection point or by the South Gate. There is no access to Nursery via the staff car park so please use the East Gate path, which will lead you to the South Gate.

It is essential that you inform a member of the Nursery team if somebody else is to collect your child.

**Thank you for taking the time to read this information.
We look forward to caring for and helping your child.**