



23 June 2025

Dear Families,

Y6 Family Learning Reviews

I am writing to invite you to a Y6 Family Learning Review, where the children will share with you their successes over the past year, as well as moments they are particularly proud of from throughout their time at Stamford Green. They will have created a presentation at school to show you. In the past, some children have (secretly) added touches to their presentations at home. At the same meeting, the teacher will share their teacher assessments in maths and English. The National Curriculum Test results will follow separately once the results are sent to us.

The Family Learning Review Meetings will take place at school, entry via the East Gate only, and will last for ten minutes.

Class	Day	Date	Time	Booking Opens 10.00am	Booking Closes 10.00am
6J	Friday	4.7.25	8.20am – 4.00pm	Tuesday 24.6.25	Thursday 3.7.25
6WO	Tuesday	8.7.25	8.20am – 4.00pm	Tuesday 24.6.25	Thursday 3.7.25
6B	Wednesday	9.7.25	8.20am – 4.00pm	Tuesday 24.6.25	Thursday 3.7.25

Booking Information

Appointments will be available to book online as outlined above. The system works on a first come, first served basis. We are only able to offer one appointment per child however all parents/carers can attend the review.

Please use the Scopay button on the home page of the school website <https://www.stamford-green.surrey.sch.uk/> to access bookings. I have attached a step by step guide below with full instructions for how to book an appointment.

Should you need any assistance with booking an appointment please contact Mrs Hughes in the Office on 01372 725 383 or via email parents@stamford-green.surrey.sch.uk

Kind regards,

Louise Druce
Headteacher

HOW TO MAKE A BOOKING

The options for your child(ren) will be displayed.

① If you are using a mobile device, to display any other children, swipe across the screen, or rotate to landscape

The teachers available for you to book a meeting with are displayed here

Pupil:	Mare Ackroyd	Mare Ackroyd	Mary Ackroyd	Mary Ackroyd
Teacher:	Miss Chimbani	Mr Hunt	Miss Covington	Mr Hunt
Subject:		Class Teacher		Class Teacher
Room:		Main Hall		Main Hall

TUE, APR 30

16:00 - 16:05	BOOK	BOOK	BOOK	BOOK
16:05 - 16:10	BOOK	BOOK	BOOK	BOOK
16:10 - 16:15	BOOK	UNAVAILABLE	BOOK	UNAVAILABLE
16:15 - 16:20	BOOK	BOOK	BOOK	BOOK

Step 1
Tap the required slot

The slots available for you to book are displayed here

① If you need to make appointments for more than one child at the same meeting, both children will be listed.
If you are using a mobile device, to display any other children, swipe across the screen, or rotate to landscape

Step 2
Add a note for the teacher (optional)

CONFIRM BOOKING?

Appointment to see Miss Chimbani regarding Marc Ackroyd at 16:00 - 16:05

Add a note for the teacher

Step 3
Tap YES

Step 4
Tap OK to
confirm the booking

Booking successful.

HOW TO VIEW A BOOKING

Repeat the steps to login. Select **PARENTS' EVENING** and select the meeting.
Any current bookings will be displayed.

Pupil:	Marc Ackroyd	Marc Ackroyd	Mary Ackroyd	Mary Ackroyd
Teacher:	Miss Chimbani	Mr Hunt	Miss Covington	Mr Hunt
Subject:		Class Teacher		Class Teacher
Room:		Main Hall		Main Hall
	Add/edit note for the teacher	The current booking(s) display here		
TUE, APR 30				
16:00 - 16:05	<input type="button" value="CANCEL BOOKING"/>	<input type="button" value="BOOK"/>	<input type="button" value="BOOK"/>	<input type="button" value="BOOK"/>
16:05 - 16:10	<input type="button" value="MOVE HERE"/>	<input type="button" value="BOOK"/>	<input type="button" value="BOOK"/>	<input type="button" value="BOOK"/>
16:10 - 16:15	<input type="button" value="MOVE HERE"/>	<input type="button" value="UNAVAILABLE"/>	<input type="button" value="BOOK"/>	<input type="button" value="UNAVAILABLE"/>
16:15 - 16:20	<input type="button" value="MOVE HERE"/>	<input type="button" value="BOOK"/>	<input type="button" value="BOOK"/>	<input type="button" value="BOOK"/>

HOW TO CHANGE A BOOKING

Repeat the steps to login. Select **PARENTS' EVENING** and select the meeting.

Pupil:	Marc Ackroyd	Marc Ackroyd	Mary Ackroyd
Teacher:	Miss Chimbani	Mr Hunt	Miss Covington
Subject:		Class Teacher	
Room:		Main Hall	

Add/edit note for the teacher

Step 1
Tap **MOVE HERE** against the new booking time

TUE, APR 30			
16:00 - 16:05	CANCEL BOOKING	BOOK	MOVE HERE
16:05 - 16:10	MOVE HERE	BOOK	MOVE HERE
16:10 - 16:15	MOVE HERE	UNAVAILABLE	MOVE HERE
16:15 - 16:20	MOVE HERE	BOOK	MOVE HERE

Step 2
Tap **YES** to move the booking

MOVE BOOKING?

Please confirm you are moving the following booking

16:00 - 16:05

Replace with:

Appointment to see Miss Chimbani regarding Marc Ackroyd at 16:05 - 16:10

Add a note for the teacher

YES

NO

HOW TO CANCEL A BOOKING

Repeat the steps to login. Select **PARENTS' EVENING** and select the meeting.

Pupil:	Marc Ackroyd	Marc Ackroyd	Mary Ackroyd
Teacher:	Miss Chimbani	Mr Hunt	Miss Covington
Subject:			
Room:			
	Add/edit note for the teacher		Add/edit note for the teacher
TUE, APR 30			
16:00 - 16:05	CANCEL BOOKING	BOOK	MOVE HERE
16:05 - 16:10	MOVE HERE	BOOK	MOVE HERE
16:10 - 16:15	MOVE HERE	UNAVAILABLE	MOVE HERE
16:15 - 16:20	MOVE HERE	BOOK	MOVE HERE

CANCEL BOOKING?

Step 2
Tap **YES** to cancel the booking

YES **NO**

Booking cancelled.

Step 3
Tap **OK** to cancel the booking

OK

HOW TO VIEW A MEETING SCHEDULE

Repeat the steps to login. Select **PARENTS' EVENING** and select the meeting.

PARENTS' EVENING BOOKING

Select meeting

April 2019

Tap **VIEW MY SCHEDULE** to view on screen

Tap **DOWNLOAD MY SCHEDULE** to open a PDF

MEETING SCHEDULE

Meetings booked below will be added to your schedule

VIEW MY SCHEDULE **DOWNLOAD MY SCHEDULE**

Parents' evening meeting schedule April 2019						
Reported at Monday 29 April 2019 17:34						
Tuesday 30 April 2019						
Time	Pupil	Teacher	Location	Subject	Teacher notes	Parent notes
16:00 - 16:05	Marc Ackroyd	Mr Hunt	Main Hall	Class Teacher		
16:20 - 16:25	Mary Ackroyd	Miss Covington				Please can we discuss recent Maths homework

❗ If you need help with SCOPAY or for further enquiries, please contact the School Office at your child's school.