



Stamford Green

Primary School and Nursery



31 March 2025

Dear Y5 Families,

Y6 Residential trip to PGL Windmill Hill 15 June – 19 June 2026

At Stamford Green we are proud to offer a wide range of optional thrive experiences and opportunities. The PGL residential remains optional but any pupil who does not take part will be required in school as usual.

I am pleased to announce that we have booked the residential trip for Year 6 pupils at PGL Windmill Hill in East Sussex from Monday 15 June to Friday 19 June 2026. The centre offers children the chance to take part in a variety of activities such as Abseiling, Archery, Jacob's Ladder, Nature Study, Orienteering, and Raft Building. For more details visit their website. www.pgl.co.uk

Although June in 2026 is a long time away, we all know that time does fly by, and we need to plan ahead.

The school is not funded by the government to cover the cost of this residential trip. Therefore, if families do not pay, the trip will not go ahead. For families in receipt of Pupil Premium, we will cover 50% of the cost but sadly cannot afford to do this for other children.

Until final numbers are known, we cannot provide an exact cost of the trip, as the cost per child is worked out by dividing the cost of transport, accommodation and activities by the number of children attending. We are however, currently working on a figure of £600.00.

Once final numbers have been confirmed, the final payment due will be adjusted accordingly. If you would like your child to attend this optional residential trip, it is imperative that you pay the deposit of £60.00 by the deadline below. No late concessions will be made.

If you would like your child to take part in this trip, you will need to log into ScoPay and go to the trip section, double click the trip and tick the permission box at the bottom of the page and pay a deposit of £60.00 by 21 April 2025 so that we can confirm the number of places needed directly with PGL. If you have any problems using ScoPay, please contact the school office via email parents@stamford-green.surrey.sch.uk If you are currently experiencing financial difficulties please contact Mrs Druce before 21 April 2025 and we will endeavour to find a solution, absolute confidentiality is assured.

We have listed the instalment dates below, which must be adhered to as a minimum. However, you can pay as often as you like and for the whole amount or different amounts using ScoPay, in addition to the dates listed below:

Date due by:	Amount
21 April 2025	Deposit: £60.00
8 September 2025	£80.00
6 October 2025	£80.00
3 November 2025	£80.00
8 December 2025	£80.00
3 January 2026	£80.00
2 February 2026	£80.00
2 March 2026	£60.00 (variable if needed)

Please note our [Charging and Remissions Policy](#) states that an initial deposit will be requested for residential trips with the remaining cost of the trip paid in instalments. This initial deposit is non-refundable should a child subsequently not participate in a trip. A request for the refund of any further payments must be made in writing by the parent/carer and, if the cancellation is due to illness, a medical certificate may be required. Requests for refunds will be considered on a case by case basis and may be dependent on our ability to reclaim monies already paid to suppliers. The PGL terms and conditions can be found on their [website](#).

PGL do offer a discount for families with twins and you will be notified separately when your children's attendance is confirmed.

Although we would like all children to participate in this trip as it is an entirely enjoyable experience, it is not compulsory. Children who do not attend, work in small groups at school on projects overseen by a member of staff.

I appreciate that meeting the cost of the trip may require some planning, which is why we are starting the payment plan now.

If you have any further questions, please do not hesitate to contact me.

Best wishes,

Mrs Druce
Headteacher