



Stamford Green

Primary School and Nursery



23 January 2023

Dear Parents/Carers,

Parent Governor Election – Two Vacancies

We have a fantastic opportunity for an enthusiastic and passionate individual to stand for election as a parent governor. This volunteer position will suit a dedicated person who cares about improving education for all pupils. It is a rewarding role for people looking to improve their skills, give back to society and enhance children's futures. We currently have two vacancies.

All members of the Governing Body have three strategic functions:

- developing the vision, ethos and strategic direction of the school, and
- holding school leadership to account for the performance of the school and staff
- ensuring sound, proper and effective use of the school's financial resources.

Governors are not responsible for the day to day internal organisation, management and control of the school. The role of the parent governor is to be a representative parent not a parent representative.

No special qualifications or previous governance experience is needed to be a governor but we would particularly welcome nominations from parents who:

- have strong interpersonal skills,
- would be prepared to become Chair/Vice Chair of Committees and the Chair/Vice Chair of the Governing Body,
- have an interest or background driving up educational standards for all children.

Our current Governing Body is not as diverse as the children at Stamford Green. Therefore, we want to build a Governing Body that reflects the diversity of our school community. We would warmly welcome nominations from parents/carers that share this vision.

You must be committed to safeguarding training at least annually as well as other on-going governor training and to working alongside other governors; attending governing body full governing body meetings any committees to which you are appointed. You will also need to visit school to triangulate information and support and challenge school development. Training is available for all governors and this governing body has an expectation that those new to governance attend free induction training.

The School Governance (Constitution) (England) Regulations 2012 summarises the eligibility criteria and circumstances under which someone cannot serve as a governor. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority, are not eligible to stand in these elections. Nominations must be from parents (or carers/guardians) with children registered at the school on the day that nominations close.

Governors must agree to abide by the governing body's Code of Conduct. Information about being a parent governor and the protocol for governor removal are also enclosed for your information. If elected, you will be subject to the usual Disclosure and Barring Service checks and Section 128 check.

If you would like to stand for election, please complete the enclosed nomination form and return it to the school no later than 15.00pm on Monday 5.2.24. You must include a short personal statement to support your nomination and set out your skills and experience, how you believe you can contribute to the future work of the governing body, confirm your commitment to undertake training and if you are a parent governor seeking re-election, details of your contribution to the work of the governing body during your previous term of office.

If, at the cut-off date for nominations on Monday 5.2.24, there are more nominations than vacancies, a ballot will take place and I will advise you if this is to be the case. If that is necessary, voting papers will be sent to all parents electronically within three school working days together with details of the ballot procedure. The ballot will close ten school working days after ballot forms are issued, a count will take place and the result of the election will be made within one school working day of the count.

All candidates are entitled to be present at the ballot count although you are not required to do so and the result of the ballot is not affected if you do not attend. Please let the returning officer know if you wish to be at the count.

We would strongly encourage prospective nominees to contact either myself or Rebecca Jennings for either a face to face or telephone conversation so that more information can be shared.

Kind regards,

Mrs Louise Druce
Headteacher
parents@stamford-green.surrey.sch.uk

and

Mrs Rebecca Jennings
Chair of Governors
r.jennings@stamford-green.surrey.sch.uk