



## PTA Meeting 17/09/25, Agenda

8.00pm, The Blenheim Pub

1. Welcome and Apologies
2. Standing items
  - a) Last Meeting (21/5) Minutes – Approved and signed with a copy kept at school
  - b) Trustees update from their last meeting
  - c) TENS Licence planning
  - d) Financial report – Circulated in advance
  - e) Expenditure agreed including reimbursements and school requests
  - f) PTA Constitution
  - g) Date of next meeting
3. Planning for 2025 – 2026
  - a) PTA Planner for 2025 – 2026 to be compiled
  - b) New PTA Event/Project/Activity Planning Form and responsibilities introduced
  - c) New event - Sip and Paint
4. Planning for autumn 1 2025
  - a) 200 Club Project (all term)
  - b) Stay and Play event for YR
  - c) Sticky toffee pudding project
  - d) Doughnut sale activity
5. Planning for autumn 2 2025
  - a) Fireworks event (including WhatsApp Community trial)
  - b) Wreath-Making event
  - c) Christmas Fair event
  - d) Christmas cards sales project
  - e) Christmas tree sales project
  - f) Father Christmas Letters project
  - g) Christmas crackers activity
  - h) School Christmas trees activity
6. AGM Planning
  - a) Appointment of an auditor
7. PTA information on <https://www.stamford-green.surrey.sch.uk/> (accuracy, maintenance, ownership)
8. PTA 2.0 plan
  - a) Role descriptions and recruitment update including vacancies
  - b) Bar team
9. Parent Social at Epsom Metropole
10. AOB

### The PTA's Purpose from its Constitution

- To advance the education of the pupils in the school, by providing and assisting in the provision of facilities, resources and educational opportunities (not normally provided by the LA).
- To foster more extended relationships between the staff, parents and others associated with the school, acting as a forum where staff and parents may work together.
- Engage in activities which support and promote the school and advance the education of the pupils attending it.