



PTA Meeting Minutes – 8.1.2024

Date:	8 January 2024
Venue:	The Blenheim Pub
In Attendance:	Anne-Marie Carlin, Louise Druce, Sarah Aldridge, Louise Dennis, Sarah Smith, Claire Trower, Matt Tarrant, Ellie Sillince, Rosie Pethica
Apologies:	Elle Vellacott, Paulina Guzman, Leigh Ann Herman, Shelley Illingworth, George Treharne, Emily Hogg, Hannah Coxon

Item	Subject	Action
1.	<p>Welcome and Introductions</p> <p>Anne-Marie welcomed everyone and each of the attendees took turns introducing themselves as there were a couple of new joiners at the meeting.</p> <p>Anne-Marie raised a glass for Tracey Murrell, a long standing key member of the PTA, who sadly passed away just before Christmas. She mentioned the fantastic contribution Tracey had made to the PTA enriching the lives of children and families at the school including her brilliant 'Wine with Woody' event. All attendees raised their glass in celebration of Tracey's life.</p> <p>The PTA discussed and agreed that the next newsletter would include a celebration of Tracey and that the next installation of the Path of Adventures would be dedicated to her.</p>	<p>Louise Dennis – newsletter</p> <p>Louise Druce to liaise with Tracey's family regarding the Path of Adventures plan</p>
2.	<p>Apologies</p> <p>Apologies were received from Elle Vellacott, Paulina Guzman, Leigh Ann Herman, Shelley Illingworth, George Treharne, Emily Hogg, Hannah Coxon</p>	
3.	<p>Christmas Review</p> <p>Christmas Cards</p> <p>Anne-Marie led this initiative and highlighted that it went very well and the new format, first used in 2022, with parents reviewing their own child's work online, continued to be successful. The key is to start early to maximise the benefits for the school.</p> <p>Christmas Crackers</p> <p>Sarah Aldridge organised the purchase of over 700 environmentally friendly crackers for the school. Everything went smoothly with this.</p>	

	<p>Christmas Fair In December 2023 the Christmas Fair reverted to its pre-covid format on a Sunday and indoors. Feedback regarding the event has been positive. A parent has offered to organize a 2nd hand gift stall – ‘Elf-ridges’ next year.</p> <p>There was a discussion that the BBQ volunteer slots were harder to fill and it was suggested that more information about what this entails could be provided to parents in advance to encourage sign up.</p> <p>Wreath Making All attendees agreed this was a fabulous event and one to continue annually. This year the format of bigger table and materials being on the tables at the start of the evening worked better. Getting the date out early is important as Christmas does get busy.</p> <p>Christmas Puddings Viktorija Tebbett organised this again for Stamford Green. All 108 puddings were sold bringing in over £200 profit from this initiative. The children all really enjoy trying to create the winning label and the quality of the product is very good.</p> <p>Christmas Trees for sale Led by Claire Thrower this initiative provided a great buzz at the entry to the Christmas Fair as people collected their pre-purchased Christmas trees.</p> <p>School Christmas Trees A group of volunteers including Richelle Greyling, Viktorija Tebbett, Tracey Murrell and Elle Vellacott did a fantastic job of decorating the trees at East and West Gate.</p> <p>Father Christmas Letters A wonderful tradition that the PTA are keen to continue. Tracey Murrell, our Chief Elf, has assisted Father Christmas over many years. Tracey led the project and inspired others to join her and together the team delivered nearly three hundred personalised letters each year.</p> <p>Mrs Druce thanked everyone on the PTA who organised and supported the Christmas events and initiatives on behalf of the school.</p>	<p>Anne-Marie Carlin and Sarah Smith</p>
<p>4.</p>	<p>Financial Update</p> <p>Matt highlighted there is currently £30k in the savings account and £7,300 in the current account.</p> <p>The next large investment will be in the Path of Adventures. Mrs Druce will liaise with Tracey's family and the PTA about this.</p>	<p>Louise Druce</p>

5.	<p>Upcoming Events</p> <ul style="list-style-type: none"> • Crazy Hair Day – Friday 19th January – recommended £1 donation • Smartie fundraising – half term – Anne-Marie is liaising with suppliers to see if any will donate the smarties to the school. Letter to follow. • Music Evening – 22nd February. Louise is happy to support the PTA bar at this event and will organise the TENS license and the stock. • Wine with Woody – 23rd February. Sarah Aldridge is kindly going to support this event, which Tracey Murrell organised last year. Anne-Marie and Sarah offered to help. Sarah to advise what support might be required. • Quiz Night – 22nd March – Matt Tarrant is leading this event. • Cushion clubs – 2 volunteers came forward to support these events after the success of the 2 held last year. Louise to contact them to agree dates and get DBS sorted. Also, Louise will include a request for further volunteers in the upcoming newsletter. • Sunflowers – Ellie Sillince has offered to work with Louise Dennis to support this initiative this year. It will launch pre-Easter to enable enough time for the sunflowers to grow tall. • Big Camp – Louise to include section in the newsletter about the Big Camp and inviting volunteers to come forward from other Year Groups. 	<p>Anne-Marie Carlin – source smarties</p> <p>Louise Dennis – organise PTA bar.</p> <p>Sarah Aldridge to liaise with David Woodall.</p> <p>Matt Tarrant Louise Dennis</p> <p>Louise Dennis/Elle Sillince</p>
6.	<p>AOB</p> <ul style="list-style-type: none"> • Louise offered to look through the PTA DropBox and review organisation to support existing and future PTA members. 	<p>Louise Dennis</p>
7.	<p>Date of the next meeting</p> <ul style="list-style-type: none"> • 28th February 2024 	