Stamford Green
Primary School and Nursery

Community enrichment through fun and fundraising
Charity Number: 1015916

PTA

PTA Meeting - 15/10/26 Agenda

7.30pm, The Blenheim Pub

1. Welcome, introductions and apologies

2. Standing items

    a. Last Meeting Minutes (23/09 AGM & 03/06/26 PTA Meeting) – to be approved & signed (LP/MH)
    b. Trustees Update (HO)
    c. TENS Licence planner (HO)
    d. Financial report (LA)
    e. Expenditures agreed including reimbursements & school requests (LP/MH)
    f. PTA Subscriptions (LP/MH)
    g. Open PTA roles – Finance Officer (LD)
    h. Date of next meeting (HO)

3. Autumn 1 Review
    a) YR Stay and Play
    b) The Paint Bar

4. Autumn 2 Planning

    a. Fireworks
    b. Christmas Tree Sale
    c. Christmas Cards
    d. Christmas Wreath Making
    e. Christmas Fair (including Stalls, managing stall handlers, class involvement)
    f. Father Christmas Letters
    g. School Christmas Trees
    h. 200 Club

5. Spring 1 Planning

    i. Cushion Club
    j. Family Bingo
    k. A new event rewarding / sponsoring children (tbc)
    l. Crazy Hair Day
    m. 200 Club
    n. 2nd hand uniform

6. AOB

Proposed PTA Events 2026 – 2027

Autumn Term 1

Event	Project Lead	Project	Project Lead	Activity	Project Lead
Stay & Play – YR 15/09	Sarah Hayes	Sticky Toffee Pudding	Viktorija Tebbett	Doughnut Sales	Rosie Clark
Sip & Paint Date TBC	Becks Booth & Sarah Hayes	2nd Hand Uniform	Claire Trower, Emma Brown		
		200 Club	Ellie Sillince		

Autumn Term 2

Event	Project Lead	Project	Project Lead	Activity	Project Lead
Fireworks 06/11	Heike, James, Laura, Alison	Christmas Cards	Rosie Pethica	School Christmas Trees By 28/11 latest	Shelley Illingworth, Olivia Pearce, Megan Hart
Christmas Wreath Making 04/12	Mellody St John Todd	Christmas Tree Sale Planning / advertising from November	Heike Oulaghan		
Christmas Fair 29/11	TBC No volunteers yet	Father Christmas Letters	Lucy West Mellor & team		
		200 Club	Ellie Sillince		

Spring Term 1

Event	Project Lead	Project	Project Lead	Activity	Project Lead
Cushion Clubs		TBC: An event rewarding / sponsoring children	TBC	Crazy Hair Day	TBC
Family Bingo	TBC	2nd Hand Uniform	Claire Trower, Emma Brown		
		200 Club	Ellie Sillince		

Spring Term 2

Event	Project Lead	Project	Project Lead	Activity	Project Lead
Quiz Night	TBC	Sunflowers	TBC	Easter Challenge	TBC
Easter Disco	TBC	2nd Hand Uniform	Claire Trower, Emma Brown	Music Evening Bar	Heike Oulaghan
Eid Bubble Bursting for Eid	Sarah Hayes, Leonie Haymes	200 Club	Ellie Sillince		

Summer Term 1

Event	Project Lead	Project	Project Lead	Activity	Project Lead
Colour Run TBC	Will, Scott, Matt	2nd Hand Uniform	Claire Trower, Emma Brown	Drama Bar	TBC
		200 Club	Ellie Sillence	Sports Day Medals & Ice Lollies	TBC
		Colour Raffle	Liv Pearce, Sarah Hayes		

Summer Term 2

Event	Project Lead	Project	Project Lead	Activity	Project Lead
Y2 Big Camp	Jon & Kate Taylor	200 Club	Ellie Sillence	Break the Rules Day	Heike Oulagha

Event – Large fundraiser requiring a PTA team and parent volunteers.
Project – Small fundraiser, minimal parent volunteers required.
Activity - One off, single day activity, no volunteers required apart from quick set up.

2026 PTA TENS Licence Planner

Event	Project Lead	TENS Applicant	TENS License
Music Evening	Sarah Makin-Shaw	Heike Oulaghan	#1 DSFX1770029733586
Quiz	Mark, Ben, John	Heike Oulaghan	#2 DSFX1770814371526
Y2 Camp		Shelley Illingworth	#3 TBC
Menopause evening	Victoria	Shelley Illingworth	#4 TBC
Circus	Anne-Marie, Sarah	Shelley Illingworth	#5 TBC
Colour Run	Matt, Scott	Shelley Illingworth	#6 TBC
Drama Bar		Shelley Illingworth	#7 TBC
Reception Play & Stay	Sarah	Shelley Illingworth	#8 TBC
Sip & Paint	Sarah, Becks	Heike Oulaghan	#9 TBC
Fireworks	Heike, Alison	Heike Oulaghan	#10 TBC
Wreath Making			#11
Christmas Fair			#12

The PTA's Purpose from its Constitution

- To advance the education of the pupils in the school, by providing and assisting in the provision of facilities, resources and educational opportunities (not normally provided by the LA).
- To foster more extended relationships between the staff, parents and others associated with the school, acting as a forum where staff and parents may work together.
- Engage in activities which support and promote the school and advance the education of the pupils attending it.