



Stamford Green

Primary School and Nursery

Community enrichment through fun and fundraising

Charity Number: 1015916

PTA



PTA Annual General Meeting

Wednesday 23.9.26

7.30pm at Stamford Green – School Hall

Agenda

Ordinary Business

1. Welcome, introductions and apologies – SI
2. Approval of Minutes from the last AGM on 15.10.25 – SI to sign
3. Approval of Minutes from the last PTA Committee Meeting 3.6.26 – SI to sign
4. Matters arising from the Minutes - SI
5. Trustees update
 - a) Event Leader purchasing arrangements as per PTA Finance Policy – SI
 - b) [PTA Code of Conduct](#) – LD
6. Report and review of 2026/2027 from the Chair – SI
7. Financial Report and Statement of Accounts to 31 August 2026 from the Treasurer – JS
8. Appointment of an Independent Examiner of Accounts for the year ending 31 August 2027 – SI
9. Election of Officer Committee Members and Trustees for 2026/2027 – HO/SI
 - a) Chair
 - b) Vice Chair
 - c) Treasurer
 - d) Secretary
 - e) School Leader
 - f) Finance Officer
10. Election of Ordinary Committee Members for 2026/2027 - SI
 - a) Class Representative and Communications Lead
 - b) PTA Bulletin Lead
 - c) Second Hand Uniform Lead
 - d) PR Lead

Special Business

11. Adoption of the new PTA Constitution - LD

Any Other Business

12. Proposed PTA Events for 2026/2027 - SI
 - a) Autumn Term 1
 - b) Autumn Term 2
 - c) Spring and Summer Terms lookahead
13. TENs License update and planning - HO
14. PTA Subscriptions Review - JS
 - a) Parentkind
 - b) Lottery license
15. Spending Strategy – Short, Medium and Long Term

The PTA's Purpose from its Constitution

- To advance the education of the pupils in the school, by providing and assisting in the provision of facilities, resources and educational opportunities (not normally provided by the LA).
- To foster more extended relationships between the staff, parents and others associated with the school, acting as a forum where staff and parents may work together.
- Engage in activities which support and promote the school and advance the education of the pupils attending it.

Proposed PTA Events 2026/2027

Autumn Term 1

Event	Project Lead	Project	Project Lead	Activity	Project Lead
Stay & Play – YR 25/09/26	Sarah Hayes	Sticky Toffee Pudding	Viktorija Tebbett	Doughnut Sales 16/10/26	Rosie Clark
Sip & Paint 09/10/26	Becks Booth & Sarah Hayes	2 nd Hand Uniform	Claire Trower		
		200 Club	Ellie Sillince		

Autumn Term 2

Event	Project Lead	Project	Project Lead	Activity	Project Lead
Fireworks 06/11/26	Alison with James, Laura & Heike	Christmas Cards	Rosie Pethica	School Christmas Trees By 28/11/26	Shelley Illingworth, Olivia Pearce, Megan Hart
Christmas Wreath Making 04/12/26	Melody St John Todd	Christmas Tree Sale (Planning / advertising from November)	Heike Oulaghan		
Christmas Fair 29/11/26	TBC No volunteers yet.. Christmas PTA Meeting on 14/10/26	Father Christmas Letters	Lucy West Mellor & team		
		200 Club	Ellie Sillince		

Spring Term 1

Event	Project Lead	Project	Project Lead	Activity	Project Lead
Cushion Clubs	TBC	TBC: An event rewarding / sponsoring children	TBC	Crazy Hair Day	TBC
Family Bingo	TBC	2 nd Hand Uniform	Claire Trower, Emma Brown		
		200 Club	Ellie Sillince		

Spring Term 2

Event	Project Lead	Project	Project Lead	Activity	Project Lead
Quiz Night	TBC	Sunflowers	TBC	Easter Challenge	TBC
Easter Disco	TBC	2 nd Hand Uniform	Claire Trower, Emma Brown	Music Evening Bar	Heike Oulaghan
Eid Bubble Bursting for Eid	Sarah Hayes, Leonie Haymes	200 Club	Ellie Sillince		

Summer Term 1

Event	Project Lead	Project	Project Lead	Activity	Project Lead
Colour Run TBC	Will, Scott, Matt	2 nd Hand Uniform	Claire Trower, Emma Brown	Drama Bar	TBC
		200 Club	Ellie Sillince	Sports Day Medals & Ice Lollies	TBC
		Colour Raffle	Liv Pearce, Sarah Hayes		

Summer Term 2

Event	Project Lead	Project	Project Lead	Activity	Project Lead
Y2 Big Camp	Jon & Kate Taylor	200 Club	Ellie Sillince	Break the Rules Day	Heike Oulaghan

Event – Large fundraiser requiring a PTA team and parent volunteers.

Project – Small fundraiser, minimal parent volunteers required.

Activity - One off, single day activity, no volunteers required apart from quick set up.

2026 PTA TENS LicensePlanner

Event	Project Lead	TENS Applicant	TENS License
Music Evening	Sarah Makin-Shaw	Heike Oulaghan	#1 DSFX1770029733586
Quiz	Mark, Ben, John	Heike Oulaghan	#2 DSFX1770814371526
Y2 Camp		Shelley Illingworth	#3 TBC
Menopause evening	Victoria	Shelley Illingworth	#4 TBC
Circus	Anne-Marie, Sarah	Shelley Illingworth	#5 TBC
Colour Run		Shelley Illingworth	#6 TBC
Drama Bar		Shelley Illingworth	#7 TBC
Reception Play & Stay		Shelley	#8 IDXP00005112
Sip & Paint	Sarah Becks	Heike	#9 TBC
Fireworks	Alison & Heike	Heike	#10 DSFX178904194644
Wreath Making			#11
Christmas Fair			#12