



# Stamford Green Primary School



## Minutes from the Parents' Forum Meeting Wednesday 19 October 2016

**In attendance:** Three parents, Mrs Druce, Mrs Wheatley

Mrs Druce gave a brief description as to the role of the Parents' Forum which is to share what's going on in the school, to listen to parents' views and to allow a positive environment to raise ideas. Sometimes there is a chance to see changes going on in the school, such as in the past, building works progress.

### Classroom Update

Mrs Druce updated that Y2 will be the classrooms that are refurbished next with technology and painting the walls etc. Year 2, 4 and 5 are the years remaining. The school is thinking ahead as there are four Y2 classrooms needed in future years.

### Road Safety

Part of the build was looking at the highways and traffic - a raised table is due to be laid outside the school entrance - this now is due to happen over half term. Mrs Druce has requested black and white to make it stand out.

One parent raised the issue of parents using the car park. Mrs Druce shared the update with the gates to the car park so those without a fob cannot get through so that longer term parents will not use the car park. Mrs Druce raised the possibility of closing the main car park gate at the entrance to the school at 3.00pm.

**ACTION:** Mrs Druce will speak with Mr Briggs.

A parent also suggested a Road Crossing Parent Patrol could be an idea and also if it is possible to get the posts painted that are by the school. Mrs Druce responded unfortunately they are not the school's posts and you would have to apply to have them painted.

Mrs Druce suggested contacting Councillor Persand and petition the council to see if a zebra crossing could be marked out if there was strong parent support for it. Currently it's not something the council will do due to cost.

**ACTION:** One Parent to speak with a contact at the Residents Association to discuss steps required and way forward.

**ACTION:** Mrs Druce to speak with one of our governors, Richard Baker, to canvas his thoughts.

**ACTION:** Mrs Wheatley to add notice to newsletter.

### Information

One parent shared that it was really helpful that information regarding dates for diaries comes out quite far in advance and that is really appreciated.

### School Uniform

One parent raised a uniform question regarding suitable winter shoes if boots aren't allowed. Mrs Druce indicated any black shoe. Children can walk to school in wellies and then change when they arrive if they want to.

On the new school uniform it says white socks for girls, could grey socks be considered? One colour was the rationale behind it and otherwise the variations that appear aren't great with summer dresses in the mix too.

Mrs Druce asked about M&S Your School Uniform. Parents hadn't ordered since the summer, but indicated that PE wear had been out of stock. Mrs Wheatley gave an update regarding cardigans and that M&S YSU were investigating the sizes being produced as a new supplier had been used for the cardigans. One parent indicated that delivery was quick

**ACTION:** Mrs Wheatley to follow up with M&S regarding cardigans.

A parent asked for confirmation about trainers. Mrs Druce confirmed that any trainers so long as they are predominately white. By stating 'non fashion' it is meant to ease any 'peer pressure'.

### **Fruit Snacks**

A Reception parent asked if they were allowed raisins as one class indicated they weren't allowed it as not fresh fruit. Mrs Druce indicated that plain raisins were allowed.

**ACTION:** Mrs Druce will let Reception class teachers know.

### **Emails and Social Media**

Mrs Druce reminded parents about acceptable use of class emails and social media that personal options and advertisements shouldn't be used as per the Class Reps Information on the website:

Class Reps Role - [http://www.stamford-green.surrey.sch.uk/fileadmin/user\\_upload/PTA/Role\\_of\\_the\\_Class\\_Rep\\_-\\_Information.pdf](http://www.stamford-green.surrey.sch.uk/fileadmin/user_upload/PTA/Role_of_the_Class_Rep_-_Information.pdf)

Class Reps Information - [http://www.stamford-green.surrey.sch.uk/fileadmin/user\\_upload/PTA/Role\\_of\\_the\\_Class\\_Rep\\_-\\_Quick\\_Reference.pdf](http://www.stamford-green.surrey.sch.uk/fileadmin/user_upload/PTA/Role_of_the_Class_Rep_-_Quick_Reference.pdf)

### **Attendance**

A parent briefly mentioned term time holidays and Mrs Druce shared that the Education Welfare Officer had been to visit. Our attendance is ok and not cause for concern regarding absences but we are one of the highest in the borough for term time absence due to holidays. Previously, the governors took the decision to not introduce holiday fines. However the school may come under pressure if term time holidays remain high.

**ACTION:** Mrs Druce to put a reminder about holiday absences in the newsletter.

### **A to Z Guide / Website / Office**

Mrs Druce highlighted the A to Z guide on the school website as a document to answer general questions. Mrs Druce is always happy to answer any queries and welcomes any suggestions for things to include. Follow this link for the most recent version. <http://www.stamford-green.surrey.sch.uk/our-school/school-information/a-to-z-guide/>

A parent raised that telephone answerphone message took a week to be updated.

**ACTION:** Mrs Wheatley to remind Office of need to quickly update message.