



# Stamford Green Primary School



28 March 2018

Dear Parents/Carers,

## School Meals – Summer Term 2018

Further to our recent newsletter announcement about the appointment of Aspens as our new school caterers from the start of next term, I am pleased to share with you details of the new service as well as a new process for ordering meals through Tucasi. Please do read the following information carefully and contact us with any queries before the end of term.

### Menu

An introduction letter and menu from Aspens will be circulated very soon. Children will be able to choose from the two main meal options at the point of service. Alternatively, children will be able to choose a jacket potato or a sandwich with a choice of fillings and Year 5 and 6 children will be able to choose a panini should they wish to. There will also be an improved salad bar and freshly cooked bread available to accompany all meals. Children with special dietary requirements will continue to be catered for and our current arrangements for meeting their needs will continue next term.

### Ordering Meals

Under the new system, you have complete control and flexibility over when your child has a school meal. Through your Tucasi account, you can order meals for the days they are required and this can be changed as often as you like. As we no longer need to give 2 weeks' notice for changes to meal choices you will be able to order or cancel a school meal up to midnight the night before. Full instructions are given overleaf.

Please note that the office will no longer populate Tucasi meal choices half termly in advance so you must log in to your Tucasi account to order meals for the days they are required. In order to ensure a smooth start to the term we have populated the meal choices for the first week of term in line with the current preferences. If you wish to change these preferences, you can do so by logging in to Tucasi.

### YR – Y2 Information and Free School Meals

For children in Years R, 1 and 2, meals continue to be funded by the Universal Infant Free School Meals programme. However, you will still need to log in to order meals on the days they are required. This also applies to children in Years 3, 4, 5 and 6 who are in receipt of Free School Meals.

### Y3 – Y6 Information

For children in Years 3, 4, 5 and 6 who are not in receipt of Free School Meals, you must have credit on your account before you are able to order a meal. The cost of a meal remains at £2.25. We would be grateful if you would pay for your child's meals which have been pre-populated for the first week of term before the start of term. Please do not make any payments until 1 April as payments up until then will go to Surrey Commercial Services, our old provider. If you have any outstanding dinner money debts I would be grateful if you would clear these via Tucasi before the end of the school day on Thursday 29 March.

If you have any queries please do not hesitate to contact me.

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