



Stamford Green Primary School



Minutes of Parents' Forum Meeting 6.12.13

In attendance:

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| Chairing the meeting | Louise Druce |
| Minute taker | Jo Lee |
| Parents | Leigh Fleeman Katie Symons Katherine Digance |

Traffic Issues

Parking and driving around school were discussed further following the concerns expressed at the last meeting. Parents and staff share concerns about antisocial and dangerous driving and parking around the school.

Actions: Newsletter to be used to encourage parents to report illegal parking to the police. Voluntary one way system to be implemented starting the week before Christmas. Staff and children (with permission from parents) will be holding signs along Christchurch Mount. Residents will be informed by letter.

What's On in Epsom

There was a discussion about the photo of the choir that had appeared on What's On In Epsom. Some parents had commented online that the school should not have allowed the photo to be posted. Unfortunately the school has no control over photos taken by members of the public at a public events and the parents at the meeting agreed that this was outside the school's control. The photo had been taken down following the comments made.

Action: Photo policy to be reiterated in newsletter ready for KS1/YR Christmas Shows and the Carol Service at the church.

Office Refurbishment

Mrs Druce outlined the new staffing structure in the office for January and the plans for refurbishment. This would mean the office would be closed during the last week of term.

Action: Mrs Lee would be available outside school in the mornings during the works to answer any parent / visitor enquiries.

On-Line Payments

The school would be actively encouraging higher take up of Tucasi next term with the intention of moving to on-line payment only in the Summer term. There would be cost and time savings as a result of the switch.